



**Executive Board of the
United Nations Development
Programme, the United Nations
Population Fund and the United
Nations Office for Project Services**

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25 - 29 June 2012, Geneva

Item 1 of the provisional agenda

Organizational matters

**Provisional agenda, annotations, list of documents
and workplan**

Note by the Executive Board secretariat

Contents

<i>Item</i>	<i>Page</i>
1 Organizational matters	3
<i>UNDP segment</i>	
2 Annual report of the Administrator.	3
3 Funding commitments to UNDP.	4
4 Human Development Report	4
5 UNDP country programmes and related matters	4
6 United Nations Capital Development Fund	5
7 United Nations Volunteers	6
<i>UNFPA segment</i>	
8 Annual report of the Executive Director.	6
9 Funding commitments to UNFPA	7
10 UNFPA country programmes and related matters	8
<i>UNOPS segment</i>	
11 United Nations Office for Project Services	9
<i>Joint segment</i>	
12 Internal audit and oversight.	9



13	Reports of UNDP, UNFPA and UNOPS Ethics Offices	10
14	Other matters	11
	Tentative workplan for the annual session 2012 of the Executive Board of UNDP, UNFPA and UNOPS.	12

Annotations and list of documents

Item 1 Organizational matters

Under this item, the Executive Board will adopt the agenda for the annual session 2012 and agree on the workplan for the session as presented by the Secretary of the Board. The Board may wish to approve the report of its first regular session 2012. A draft report was distributed to members of the Board for their comments; the final report contains comments received within the deadline.

Documentation:

Provisional agenda, annotations, list of documents and workplan (DP/2012/L.2)

Report of the first regular session 2012 (DP/2012/5 and Add.1)

Decisions adopted at the first regular session 2011 (DP/2012/6)

UNDP segment

Item 2 Annual report of the Administrator

In line with Executive Board decisions 2011/14 and 2010/13, the annual report of the Administrator on the strategic plan, 2008-2013, presents the results of the organization, building on last year's mid-term review. It provides an overview of development and institutional results, including the UNDP contributions and lessons learned across the four focus areas of the strategic plan. The report includes in-depth reporting on nine outcomes, utilizing the agreed outcome indicators at the corporate level, and presents the analysis from the introduction for the first time this year of reporting output indicator 4 and development effectiveness. The Board may wish to take note of the report, and to provide guidance relevant to the preparations of the cumulative review in 2013 and leading up to the next strategic plan.

In line with General Assembly resolutions 59/267 and 62/246, the UNDP report on the recommendations of the Joint Inspection Unit (JIU) provides a summary of UNDP management responses to the recommendations contained in the reports issued by the JIU in 2011 as well as the implementation status of relevant JIU recommendations issued in 2009 and 2010. The Board may wish to take note of the report.

The statistical annex contains detailed financial information on the annual stock of income and expenditures for UNDP country programme activities and for the funds and trust funds administered by UNDP.

Documentation:

Annual report of the Administrator on the strategic plan: performance and results for 2011 (DP/2012/7)

Report of UNDP on the recommendations of the Joint Inspection Unit in 2011 (DP/2012/7/Add.1)

Statistical annex (DP/2012/7/Add.2)

Item 3 Funding commitments

In line with Executive Board decision 98/23 and building on the approach taken in that context, the Board will have before it a report on the status of regular funding commitments for 2012 and onwards and a summary of the provisional income for regular and other resources received in 2011. The Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

Status of regular resources funding commitments to UNDP and its funds and programmes for 2012 and onwards (DP/2012/8)

Item 4 Human Development Report

The update on consultations regarding the Human Development Report is submitted in accordance with General Assembly resolution 57/264. The document describes the key findings of the *2011 Human Development Report*, the global reception of the Report, the use of the Report by UNDP in the process of informing the Rio+20 preparatory processes, including through the Global Human Development Forum, which took place in Istanbul on 22-23 March 2012. It also outlines the development process for the 2012 Report; describes the enhanced efforts to strengthen dialogue with Member States, including on statistical aspects of the Report, and records the decision by the United Nations Statistical Commission on the Human Development Index (decision 43/114). The document further contains a description of the theme of the *2012 Human Development Report*.

The Director of the Human Development Report Office will provide further updates on the *2012 Human Development Report* at the annual session of the Executive Board.

Documentation:

Update on *Human Development Report* preparations and consultations (DP/2012/9)

Item 5 UNDP country programmes and related matters

Under this item, the Executive Board will be asked to: (a) take note of the first one-year extensions of the country programmes for Bhutan, Cuba, Mali, Mexico, Nigeria and Togo for a period of one year, from 1 January to 31 December 2013, and Rwanda for a period of six months, from 1 January to 30 June 2013; (b) approve the two-year extensions of the country programmes for Colombia and Comoros from 1

January 2013 to 31 December 2014, and second one-year extensions of the country programmes for Namibia, the Syrian Arab Republic and Tunisia, from 1 January to 31 December 2013; and (c) comment prior to their finalization on the draft country programme documents for Guinea, Guinea-Bissau, Lesotho, Mauritius, Sierra Leone; India, Malaysia, Nepal, Sri Lanka; Djibouti, Jordan, United Arab Emirates; Republic of Moldova; Belize, the Plurinational State of Bolivia, and Costa Rica.

Documentation:

Extensions of country programmes (DP/2012/10)

Africa

Draft country programme document for Guinea (DP/DCP/GIN/2)

Draft country programme document for Guinea-Bissau (DP/DCP/GNB/2)

Draft country programme document for Lesotho (DP/DCP/LSO/2)

Draft country programme document for Mauritius (DP/DCP/MUS/3)

Draft country programme document for Sierra Leone (DP/DCP/SLE/2)

Asia and the Pacific

Draft country programme document for India (DP/DCP/IND/2)

Draft country programme document for Malaysia (DP/DCP/MYS/2)

Draft country programme document for Nepal (DP/DCP/NPL/2)

Draft country programme document for Sri Lanka (DP/DCP/LKA/2)

Arab States

Draft country programme document for Djibouti (DP/DCP/DJI/2)

Draft country programme document for Jordan (DP/DCP/JOR/2)

Draft country programme document for the United Arab Emirates (DP/DCP/ARE/2)

Europe and the Commonwealth of Independent States

Draft country programme document for the Republic of Moldova (DP/DCP/MDA/2)

Latin America and the Caribbean

Draft country programme document for Belize (DP/DCP/BLZ/2)

Draft country programme document for the Plurinational State of Bolivia (DP/DCP/BOL/2)

Draft country programme document for Costa Rica (DP/DCP/CRI/2)

Item 6 United Nations Capital Development Fund

The annual session of the Executive Board is an opportunity for Member States to be briefed by the Executive Secretary on UNCDF 2011 results and perspectives for 2012-2013. The annual report on UNCDF documents and analyses performance against established targets in terms of programme, management and financial results. UNCDF had a strong year in 2011, especially in terms of growth, innovation and investment for the future. Results of evaluations and programme reviews reaffirmed the relevance and

effectiveness of UNCDF efforts to help local governments strengthen public investment and basic service delivery and to ensure that financial services reach more poor people and small businesses. Efforts continued to further strengthen organizational performance by advancing knowledge management, building new strategic partnerships and improving programme management. The Board may wish to adopt a decision in relation to UNCDF 2011 programme, management and financial results. Furthermore, as UNCDF begins planning for the period 2014-2017, the Board may also wish to decide to undertake a stakeholder consultation process (e.g., late in 2012) on possible future directions for UNCDF.

Documentation:

Report on results achieved by UNCDF in 2011 (DP/2012/11)

Item 7 United Nations Volunteers

The report of the Administrator is the regular biennial submission of the United Nations Volunteers programme (UNV) to the Executive Board. The report highlights the main achievements of UNV during the biennium 2010-2011, and follows the same structure as previous reports to the Board. Special attention is given to the marking of the tenth anniversary of the International Year of Volunteers (IYV+10), and to gender and youth as well. The report also features one of the most notable achievements during the biennium: the publication of the first ever State of the World's Volunteerism Report. A section devoted to challenges and opportunities, with special attention to opportunities resulting from the Five-year Action Agenda of the Secretary-General concludes the report. The Board may wish to provide guidance and future directions on the elements of a decision, which are contained in the report.

Documentation:

United Nations Volunteers: Report of the Administrator (DP/2012/12)

UNFPA segment

Item 8 Annual report of the Executive Director

Under this item, the Executive Board will have before it the annual report of the Executive Director for 2011.

Part I of the annual report provides analysis on the progress, challenges and lessons learned in 2011 in implementing the UNFPA strategic plan, 2008-2013. To comply with word-count limitations for official Executive Board documents, the report focuses only on key highlights, and additional information and quantitative analysis delineating progress and performance trends against key indicators of the development and management results frameworks are contained in separate annexes available on the UNFPA website.

Part I, Add.1 of the annual report summarizes the financial situation of UNFPA in 2011 and provides statistical highlights concerning the Fund's finances and programmes in 2011. For purposes of comparison, financial information for 2010 is also included in the report. It should be noted that all figures for the 2011 financial information are provisional. In addition, all figures in the report are presented in adherence to the financial statement format (adopted for the 2010-2011 biennium) inspired by the International Public Sector Accounting Standards. Consequently, some of the 2009 and 2010 figures in the report have been restated and, where necessary, the presentation has been adjusted. This may result in a lack of comparability with already reported figures under the previous presentation format.

The Executive Board may wish to adopt a decision on the annual report of the Executive Director. Elements for a decision are contained in the report.

Part II of the annual report of the Executive Director for 2011 is entitled Report on the recommendations of the Joint Inspection Unit in 2011. In accordance with General Assembly resolution 59/267, the report provides a synopsis of UNFPA management responses to key recommendations of the Joint Inspection Unit (JIU) relevant to UNFPA and contained in the reports pertinent to UNFPA issued by the JIU in 2011.

The Executive Board may wish to take note of the report, especially those aspects of the JIU reports that have particular relevance to the work of UNFPA.

Documentation:

Report of the Executive Director for 2011: Progress in implementing the strategic plan, 2008-2013 (DP/FPA/2012/6, Part I)

Statistical and financial review, 2011 (DP/FPA/2012/6, Part I, Add.1)

Report on the recommendations of the Joint Inspection Unit in 2011 (DP/FPA/2012/6, Part II)

Item 9 Funding commitments to UNFPA

Under this item, the Executive Board will have before it a report prepared in response to decisions 99/5 and 2000/9, which requested the Executive Director to provide annually updated estimates of regular and co-financing resources. The report focuses on the resource situation of UNFPA for regular and co-financing resources for 2012 and future years. It provides revenue analysis for 2012 and comparisons to prior years.

The Executive Board may wish to adopt a decision on funding commitments to UNFPA. Elements for a decision are contained in the report.

Documentation:

Report on contributions by Member States and others to UNFPA and revenue projections for 2012 and future years (DP/FPA/2012/7)

Item 10

UNFPA country programmes and related matters

The Executive Board will have before it 11 programme extensions for Comoros, Namibia, Nigeria, Rwanda and Togo in the Africa region; Syrian Arab Republic and Tunisia in the Arab States region; Bhutan in the Asia and the Pacific region; and Colombia, Cuba and Mexico in the Latin America and the Caribbean region.

The Executive Board will also have before it for discussion 14 draft country programme documents for Guinea, Guinea-Bissau, Lesotho, Mali and Sierra Leone in the Africa region; Djibouti and Jordan in the Arab States region; India, Nepal, Pacific Island countries and Sri Lanka in the Asia and the Pacific region; Republic of Moldova in the Eastern Europe and Central Asia regions; and Bolivia and Costa Rica in the Latin America and the Caribbean region.

The Executive Board may wish to (a) approve the two-year programme extensions for Colombia and Comoros; (b) approve the second one-year programme extensions for the Syrian Arab Republic and Tunisia; (c) approve the exceptional third one-year extension for Namibia; (d) take note of the one-year programme extensions for Bhutan, Cuba, Mexico, Nigeria and Togo; and (e) take note of the six-month extension for Rwanda.

The Executive Board may also wish to take note of the draft country programme documents for Guinea, Guinea-Bissau, Lesotho, Mali, Sierra Leone, Djibouti, Jordan, India, Nepal, Pacific Island countries, Sri Lanka, Republic of Moldova, Bolivia and Costa Rica.

Documentation:

Extensions of country programmes for Comoros (two-year extension), Namibia (third one-year extension), Nigeria (one-year extension), Rwanda (six-month extension) and Togo (one-year extension) (DP/FPA/2012/11)

Extensions of country programmes for the Syrian Arab Republic (second one-year extension) and Tunisia (second one-year extension) (DP/FPA/2012/12)

Extension of country programme for Bhutan (one-year extension) (DP/FPA/2012/13)

Extensions of country programmes for Colombia (two-year extension), Cuba (one-year extension) and Mexico (one-year extension) (DP/FPA/2012/14)

Draft country programme documents

Africa

Draft country programme document for Guinea (DP/FPA/DCP/GIN/7)
Draft country programme document for Guinea-Bissau (DP/FPA/DCP/GNB/6)
Draft country programme document for Lesotho (DP/FPA/DCP/LSO/6)
Draft country programme document for Mali (DP/FPA/DCP/MLI/7)
Draft country programme document for Sierra Leone (DP/FPA/DCP/SLE/5)

Arab States

Draft country programme document for Djibouti (DP/FPA/DCP/DJI/4)
Draft country programme document for the Jordan (DP/FPA/DCP/JOR/8)

Asia and the Pacific

Draft country programme document for India (DP/FPA/DCP/IND/8)

Draft country programme document for Nepal (DP/FPA/DCP/NPL/7)
 Draft country programme document for Pacific Island countries
 (DP/FPA/DCP/PIC/5)

Draft country programme document for Sri Lanka (DP/FPA/DCP/LKA/8)

Eastern Europe and Central Asia

Draft country programme document for the Republic of Moldova
 (DP/FPA/DCP/MDA/2)

Latin America and the Caribbean

Draft country programme document for Bolivia (DP/FPA/DCP/BOL/5)

Draft country programme document for Costa Rica (DP/FPA/DCP/CRI/4)

UNOPS segment

Item 11

United Nations Office for Project Services

The annual report of the Executive Director of UNOPS for 2011 details the operational and management results of the organization, demonstrating how UNOPS supported the United Nations and its partners to implement peacebuilding, humanitarian and development operations that matter for people in need. The Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

Annual report of the Executive Director (DP/OPS/2012/4)

Joint segment

Item 12

Internal audit and oversight

Under this item, the Executive Board will have before it the internal audit and oversight reports of UNDP, UNFPA and UNOPS.

The UNDP report provides information on the activities of the Office of Audit and Investigations for the year ended 31 December 2011. As requested by the Executive Board in its decisions 2011/22 and 2011/23, the report contains information on: (a) experience gained on joint audits; (b) cases of fraud and action taken in cases of misconduct; and (c) internal audit reports disclosed. As in the past, the management response to the report is presented separately (in accordance with decision 2006/13), and the annual report of the Audit Advisory Committee is appended to the report (in accordance with document DP/2008/16/Rev.1 on the UNDP accountability system).

The report of the Director of the Division for Oversight Services on UNFPA internal audit and oversight activities in 2011 responds to decision 2011/22 and other pertinent decisions of the Executive Board. The report seeks to inform the Board of

the most significant risks that could impact the work of the Fund in a development environment marked by change and challenges. A detailed review of internal audit recommendations issued during 2007-2011 and their implementation status are included in the report. The report also notes management actions undertaken in response to the 15 recommendations issued by the Division for Oversight Services in 2011. Furthermore, pursuant to decision 2008/37, the annual report of the UNFPA Audit Advisory Committee and the management response thereto are provided in the addendum to the report on internal audit and oversight. In addition, a comprehensive management response is made available on the UNFPA website.

The Executive Board will also have before it an activity report on UNOPS internal audit and investigation services for the year ended 31 December 2011, submitted by the Internal Audit and Investigations Group. The report is accompanied by the management response and the annual report of the UNOPS Strategic and Audit Advisory Committee for 2011 (submitted separately).

The Executive Board may wish to adopt a decision on the internal audit and oversight reports of UNDP, UNFPA and UNOPS.

The Executive Board will also have before it the proposal for achieving full transparency with regard to disclosure of internal audit reports of UNDP, UNFPA and UNOPS. The joint report is submitted pursuant to arrangements agreed upon with the Board. The report proposes a series of steps which, if approved, would lead to public disclosure of internal audit reports by the end of 2012. In moving towards full disclosure, the organizations would ensure that (a) internal audit reports remain a central tool to inform senior management in its decision-making; (b) proper diligence is exercised, to which end the quality assurance capacities and the recommendation follow-up processes of the internal audit offices would be strengthened, as appropriate, to ensure the integrity and quality of the information disclosed; and (c) there are effective safeguards in place to maintain the confidentiality of any information deemed particularly sensitive. The Executive Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

UNDP: Report on internal audit and investigations (DP/2012/13)

UNFPA: Report of the Director of the Division for Oversight Services on UNFPA internal audit and oversight activities in 2011 (DP/FPA/2012/9) and addendum (DP/FPA/2012/9, Add.1)

UNOPS: Activity report for 2011 of the Internal Audit and Investigations Group (DP/OPS/2012/5)

Proposal for achieving full transparency with regard to disclosure of internal audit reports (DP/FPA/OPS/2012/1)

Item 13 Reports of UNDP, UNFPA and UNOPS Ethics Offices

Under this item, the Executive Board will have before it the reports of the Ethics Offices of UNDP, UNFPA and UNOPS.

The fourth report of the UNDP Ethics Office covers its activities in 2011. In 2011, the UNDP Ethics Office reviewed its work since its inception, as forecasted in its action plan. It responded to or initiated 740 contacts with UNDP personnel. Pursuant to the Secretary-General's bulletin on United Nations system-wide application of

ethics: separately administered organs and programmes (ST/SGB/2007/11), the United Nations Ethics Committee reviewed the report at its thirty-fifth session, prior to submission to the Administrator. Pursuant to Executive Board decision 2008/37, the report is also submitted to the Board. For the first time, the report includes recommendations to management on strengthening the organizational culture of integrity and compliance, as called for in Board decision 2011/24. The Executive Board may wish to take note of the report and comment on the progress of the work of the Ethics Office.

Pursuant to decision 2010/17, UNFPA submits the report of the Ethics Office, 2011. The report relates to the activities undertaken by the UNFPA Ethics Office during the period 1 January to 31 December 2011. It describes the progression of the ethics function during this period with specific reference to the integration of ethics concepts in organization-wide discourses and initiatives to strengthen accountability and in policies and processes to promote a culture of integrity and compliance in UNFPA. In accordance with the Secretary-General's bulletin on United Nations system-wide application of ethics: separately administered organs and programmes (ST/SGB/2007/11), the report has been reviewed by the United Nations Ethics Committee at its thirty-fifth session on 6 February 2012 and was subsequently provided to the UNFPA Executive Director. The Executive Board may wish to take note of the report and comment on the progress of the work of the Ethics Office.

The report on activities of the UNOPS Ethics Office in 2011 has been provided to the Executive Director of the United Nations Office for Project Services, pursuant to UNOPS organizational directive No. 15, paragraph 43, and covers the period from 1 January to 31 December 2011. In accordance with the Secretary-General's bulletin on United Nations system-wide application of ethics: separately administered organs and programmes (ST/SGB/2007/11), the report has been reviewed by the United Nations Ethics Committee and submitted to the Executive Board pursuant to Board decision 2010/17.

Documentation:

UNDP: activities for 2011 – report of the Ethics Office (DP/2012/14)

UNFPA: Report of the Ethics Office 2011 (DP/FPA/2012/10)

UNOPS: activities for 2011 – report of the Ethics Office (DP/OPS/2012/6)

Item 14
Other matters

**TENTATIVE WORKPLAN
EXECUTIVE BOARD OF UNDP, UNFPA and UNOPS
ANNUAL SESSION 2012
(25 - 29 June 2012, Geneva)**

<i>Day/Date</i>	<i>Time</i>	<i>Item</i>	<i>Subject</i>	
Monday, 25 June	10 a.m. – 1 p.m.	1	ORGANIZATIONAL MATTERS <ul style="list-style-type: none"> • Adoption of the agenda and workplan for the session • Adoption of the report of the first regular session 2012 <p style="text-align: center;">UNDP SEGMENT STATEMENT BY THE ADMINISTRATOR</p>	
		2	ANNUAL REPORT OF THE ADMINISTRATOR <ul style="list-style-type: none"> • Annual report of the Administrator: performance and results for 2011 • Report of UNDP on the recommendations of the Joint Inspection Unit in 2011 • Statistical annex 	
	1.15 – 2.45 p.m.		<i>Informal consultation on lessons learned from annual reporting relevant to the design of the next UNDP Strategic Plan and the results framework</i>	
	3 – 5 p.m.	2	ANNUAL REPORT OF THE ADMINISTRATOR (continued)	
		3	FUNDING COMMITMENTS TO UNDP <ul style="list-style-type: none"> • Status of regular funding commitments to UNDP and its funds and programmes for 2012 and onwards 	
5 – 6 p.m.		<i>Informal consultations on draft decisions</i>		
Tuesday, 26 June	10 a.m. – 1 p.m.	12	JOINT SEGMENT INTERNAL AUDIT AND OVERSIGHT <ul style="list-style-type: none"> • Reports of UNDP, UNFPA and UNOPS on internal audit and oversight activities, and management responses • Disclosure of internal audit reports 	
		13	REPORTS OF UNDP, UNFPA and UNOPS ETHICS OFFICES <ul style="list-style-type: none"> • Reports of the Ethics Offices of UNDP, UNFPA and UNOPS on activities for 2011 	
	1.15 to 2.45 pm		<i>UNOPS informal consultation on the mid-term review of the Strategic Plan, 2010-2013</i>	
	3 – 6 p.m.	UNFPA SEGMENT STATEMENT BY THE EXECUTIVE DIRECTOR		
8		ANNUAL REPORT OF THE EXECUTIVE DIRECTOR <ul style="list-style-type: none"> • Report of the Executive Director for 2011: Progress in implementing the strategic strategic plan, 2008-2013 • Statistical and financial review, 2011 • UNFPA report on the recommendations of the Joint Inspection Unit in 2011 		
Wednesday, 27 June	10 a.m. – 1 p.m.	8	ANNUAL REPORT OF THE EXECUTIVE DIRECTOR (continued)	
		9	FUNDING COMMITMENTS TO UNFPA <ul style="list-style-type: none"> • Report on contributions by Member States and others to UNFPA and revenue projections for 2012 and future years 	
	3 – 5 p.m.	10	UNFPA COUNTRY PROGRAMMES AND RELATED MATTERS <ul style="list-style-type: none"> • Draft country programme documents and extensions of country programmes 	
5 – 6 p.m.		<i>Informal consultations on draft decisions</i>		
Thursday, 28 June	10 – 11.30 a.m.	6	UNDP segment (continued) UNITED NATIONS CAPITAL DEVELOPMENT FUND <ul style="list-style-type: none"> • Report on results achieved by UNCDF in 2011 	

Thursday, 28 June (continued)	11.30 a.m.– 1 p.m.	7	UNITED NATIONS VOLUNTEERS <ul style="list-style-type: none"> • Annual report of the Administrator
	3 – 5 p.m.	11	UNOPS SEGMENT STATEMENT BY THE EXECUTIVE DIRECTOR <ul style="list-style-type: none"> • Annual report of the Executive Director
	5-6 p.m.	4	UNDP segment (continued) HUMAN DEVELOPMENT REPORT <ul style="list-style-type: none"> • Update on Human Development Report consultations (General Assembly resolution 57/264)
Friday, 29 June	10 a.m. – 1 p.m.	5	UNDP COUNTRY PROGRAMMES AND RELATED MATTERS <ul style="list-style-type: none"> • Draft country programme documents • Extensions of country programmes
	3 – 5 p.m.		<i>Informal consultations on the UNDP annual report on evaluation and on the UNFPA biennial report on evaluation</i>
	5 – 6 p.m.	14	OTHER MATTERS <ul style="list-style-type: none"> • Adoption of decisions
		1	ORGANIZATIONAL MATTERS <ul style="list-style-type: none"> • Adoption of the tentative workplan for the second regular session 2012 • Closing of the session