



General Assembly

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Committee on Conferences

Organizational session for 2020

New York, 22 April 2020

Annotated provisional agenda for the organizational session for 2020

Provisional agenda

1. Opening of the session.
2. Election of officers.
3. Adoption of the agenda for the organizational session for 2020.
4. Organization of work for 2020: intersessional departures and related matters.
5. Programme of work for 2020.
6. Adoption of the agenda for the substantive session of 2020.
7. Other business.

Annotations

1. **Opening of the session**
2. **Election of officers**

Rule 103 of the rules of procedure of the General Assembly provides that committees other than Main Committees shall elect a Chair, one or more Vice-Chairs and a Rapporteur. These officers shall be elected on the basis of equitable geographical distribution, experience and personal competence. The Bureau of the Committee on Conferences comprises a Chair, three Vice-Chairs and a Rapporteur.

At its organizational session for 1989, held on 1 March 1989, the Committee agreed in principle that thenceforth the role of Chair would rotate annually among the regional groups. At its organizational session for 2019 (554th meeting), held on 24 April 2019, the Committee agreed in principle that the Chair would undertake informal consultations with a view to determining the composition of the Bureau for 2020 and that the Chair and the other members of the Bureau would continue in their capacities until the 2020 Bureau had been elected.



Documentation

Membership of the Committee on Conferences for 2020 ([A/AC.172/2020/INF/1](#)) (to be issued)

3. Adoption of the agenda for the organizational session for 2020

4. Organization of work for 2020: intersessional departures and related matters

The Committee will consider requests for intersessional departures in accordance with paragraph 4 of General Assembly resolution [46/190](#), in which the Assembly took note of the guidelines adopted by the Committee ([A/46/32](#), para. 77), and in accordance with the decisions taken by the Committee at its 373rd meeting, on 26 August 1994, at its 379th meeting, on 23 March 1995, and at its substantive session of 1995.

In accordance with legislative mandates, the Department for General Assembly and Conference Management will administer the programme of meetings as stated in the report of the Secretary-General on improving the performance of the Department ([A/57/289](#), para. 15).

Moreover, meetings of the Committee may be required under the terms of paragraph 6 of General Assembly resolution [35/10 A](#), by which the Assembly decided that all proposals affecting the schedule of conferences and meetings made at sessions of the Assembly should be reviewed by the Committee when administrative implications were being considered under the requirements of rule 153 of the rules of procedure of the Assembly.

5. Programme of work for 2020

The terms of reference of the Committee are set forth in paragraph 4 of General Assembly resolution [43/222 B](#) of 21 December 1988.

At its 556th meeting, on 9 September 2019, the Committee decided that the substantive session of 2020 would take place from 8 to 14 September 2020.

The information requested by the General Assembly in resolution [74/252](#) of 27 December 2019 on the pattern of conferences will be presented in a consolidated report of the Secretary-General on the pattern of conferences. Statistical and other relevant data will be presented as information supplementary to the report.

6. Adoption of the agenda for the substantive session of 2020

At its organizational session for 2019, the Committee adopted the provisional agenda for its substantive session of 2019 and requested the Secretariat to submit to it at its organizational session for 2020 a provisional agenda for its substantive session of 2020.

The annex to the present document contains a provisional agenda for the substantive session of 2020. The provisional agenda takes into account standing mandates from the Committee and the General Assembly, as well as the sections and information requested by the Assembly in its resolution [74/252](#).

7. Other business

Annex

Annotated provisional agenda for the substantive session of 2020

Provisional agenda

1. Opening of the session.
2. Organization of work.
3. General discussion:
 - (a) Calendar of conferences and meetings;
 - (b) Utilization of conference-servicing resources;
 - (c) Enhancing integrated global management, leveraging technology and measuring the quality of conference services;
 - (d) Matters related to documentation and publications;
 - (e) Matters related to language services.
4. Adoption of the report and proposed dates for the organizational and substantive sessions in 2021.

Annotations

1. Opening of the session

2. Organization of work

In section II.A, paragraph 20, of its resolution [57/283](#) B, the General Assembly encouraged the Committee to keep under continued review the procedures for the participation of observers in the work of the Committee.

3. General discussion

(a) Calendar of conferences and meetings

The draft revised calendar of conferences and meetings of the United Nations for 2021 will be prepared pursuant to section I, paragraphs 1 to 11, of General Assembly resolution [74/252](#) of 27 December 2019 on the pattern of conferences.

The Secretariat will compile a list of requests for intersessional departures from the approved calendar of conferences and meetings for 2020, together with information on any action taken by the Committee.

The Secretariat will report on requests received pursuant to paragraph 15 of General Assembly resolution [47/202](#) A and section I, paragraph 7, of Assembly resolution [40/243](#), for action by the Committee.

Documentation

Draft revised calendar of conferences and meetings of the United Nations for 2021 ([A/AC.172/2020/L.2](#)) (to be issued)

Letter from the Chair of the Committee on Conferences to the President of the seventy-fifth session of the General Assembly ([A/75/___](#))

(b) Utilization of conference-servicing resources

The Secretariat will report on the matter pursuant to paragraphs 12 to 34 of General Assembly resolution [74/252](#).

Documentation

Statistical data and analysis of the planned and actual utilization of interpretation services allocated to all calendar bodies at all four duty stations will be made available to the Committee as supplementary information.

(c) Enhancing integrated global management, leveraging technology and measuring the quality of conference services

The Secretariat will report on the matter pursuant to paragraphs 35 to 46 of General Assembly resolution [74/252](#).

(d) Matters related to documentation and publications

The Secretariat will report on the matter pursuant to paragraphs 47 to 87 of General Assembly resolution [74/252](#).

(e) Matters related to language services

The Secretariat will report on the matter pursuant to paragraphs 88 to 122 of General Assembly resolution [74/252](#).

4. Adoption of the report and proposed dates for the organizational and substantive sessions in 2021

The Committee will adopt its draft report for 2020 and the draft resolution on the pattern of conferences for recommendation to the General Assembly at its seventy-fifth session. The Committee will approve the dates proposed for its organizational and substantive sessions in 2021.
