

16 May 2019

English and French only*

Thirteenth Meeting of Heads of National Drug Law Enforcement Agencies, Europe

Lisbon, 2–5 July 2019

Information for participants

I. Meeting date and venue

The thirteenth Meeting of Heads of National Drug Law Enforcement Agencies, Europe, will be held at the headquarters of the Portuguese Judiciary Police (Direção Nacional da Polícia Judiciária), Rua Gomes Freire, Lisbon, from 2 to 5 July 2019. Interpretation into the official languages of the Meeting (English, French, Russian and Spanish) will be available.

The annotated provisional agenda and proposed organization of work for the thirteenth Meeting are contained in document [UNODC/HONEURO/13/1](#), which is available on the website of the United Nations Office on Drugs and Crime (UNODC).

II. Coordination

Host country (Portugal): National Unit for Fighting Drug Trafficking, Portuguese Judiciary Police; email: dcite@pj.pt.

UNODC: Secretariat to the Governing Bodies; email: unodc-sgb@un.org; zsoka.williams@un.org; tel.: +43 1 26060 4280.

III. Registration

The personal details of delegates (name, title or function, workplace, telephone number and individual email address) should be sent by note verbale (Governments) or on official letterhead (organizations) as soon as possible, and not later than **Friday, 21 June 2019**, to the Secretariat to the Governing Bodies, United Nations Office on Drugs and Crime, by email: unodc-sgb@un.org and zsoka.williams@un.org.

Registration will take place in the hall of the headquarters of the Portuguese Judiciary Police on Tuesday, 2 July 2019, from 8 a.m. to 12 noon.

All participants will be required to present their invitation or official communications identifying them as delegates, together with their passport or another official, photograph-bearing identity document.

* English, French, Russian and Spanish are the working languages of the subsidiary body.



IV. Opening

The Meeting will be opened on Tuesday, 2 July 2019, at 10 a.m., in Auditorium 1.

V. Languages and documentation

The official languages of the Meeting are English, French, Russian and Spanish. Official documents of the Meeting will be made available in those official languages.

Documents to facilitate consideration of some of the items on the provisional agenda are available on the web page of the thirteenth Meeting: www.unodc.org/unodc/en/commissions/CND/Subsidiary_Bodies/HONEUR/HONEUR_13.html.

As part of the Secretariat's efforts to reduce expenditure and limit environmental impacts, only a limited number of printed copies of pre-session documents will be available at the venue. Delegates are therefore kindly requested to download the electronic versions of the documents prior to the Meeting and to bring their own printed copies if they wish.

VI. Visas

Participants who require a visa to attend the Meeting must contact the competent diplomatic or consular authorities of Portugal and apply for a Schengen short-stay (C) visa **at least three weeks prior to their intended date of arrival in Portugal**. In countries where Portugal does not have diplomatic or consular representation, visa applications can be submitted to the consular authority of a State party to the Schengen Agreement acting on behalf of Portugal in the country concerned.

For more information, visit: www.vistos.mne.pt/en/short-stay-visas-schengen/general-information/schengen-area.

Participants are expected to make their own visa arrangements.

VII. Transportation

Participants are responsible for making their own arrangements for transportation to and from the airport and the Meeting venue.

Upon arriving at the airport, participants may take a taxi to their hotel. There is also a metro (subway) line and a shuttle bus service to the city centre:

- Taxi: Taxis are available outside the departure and arrival terminals. The fare from the airport to Lisbon city centre is normally around €15.
- Metro: Lisbon Airport has a metro station with a direct line to the city centre. The "Aeroporto – Saldanha" line takes travellers to the city centre in about 20 minutes. The single fare price is €1.45.
- Bus: The AeroBus shuttle service provides a link between the airport and the city centre and stops near the city's main hotels. A one-way ticket costs €3.60.

VIII. Accommodation

Participants are kindly requested to reserve accommodation directly with the hotel of their choice. The host country organizers have recommended the following hotels near the conference venue:

- NEYA Lisboa Hotel (www.neyahotels.com)
- DoubleTree by Hilton Lisbon – Fontana Park (www.DoubleTree.com)
- Hotel Evolution Lisboa (www.evolution-hotels.com)

- VIP Executive Picoas Hotel (www.viphotels.com)
- Hotel Real Parque, Lisboa (www.realparque.realhotelsgroup.com)

IX. General and tourist information

Visiting Lisbon: www.visitlisboa.com
www.visitlisboa.com/whats-on

Visiting Portugal: www.visitportugal.com/en
