

# First Meeting of States Parties to the Treaty on the Prohibition of Nuclear Weapons

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English only

Vienna, 21–23 June 2022

## Information for States parties, observer States and intergovernmental organizations

The present document contains information for participants in the first Meeting of States Parties to the Treaty on the Prohibition of Nuclear Weapons. Documentation and updated information will be posted, as it becomes available, on the website of the Meeting of States Parties (<https://meetings.unoda.org/meeting/tpnw-msp-1-2022/>).



## **I. Dates and venue**

1. The first Meeting of States Parties to the Treaty on the Prohibition of Nuclear Weapons will be held in Vienna from 21 to 23 June 2022.
2. The opening meeting will begin at 10 a.m. on Tuesday, 21 June, and will be held in the “D” hall of the Austria Centre Vienna. Entry into the venue will be conducted through the Vienna International Centre.<sup>1</sup> Following entry into the Vienna International Centre, participants will access the Austria Centre Vienna via the “M” Building.

## **II. Restrictions related to the coronavirus disease pandemic**

3. Owing to the ongoing coronavirus disease (COVID-19) pandemic, a number of restrictions are in place at both the Vienna International Centre and the Austria Centre Vienna in order to ensure the health of all delegates and staff. The following information was correct as of the issuance of the present document but may subsequently change. Participants are encouraged to consult the following web page, which contains the latest COVID-19-related updates from the Vienna International Centre: <https://nucleus.iaea.org/sites/covid19/SitePages/Home.aspx>.
4. Those entering the Vienna International Centre and areas of the Austria Centre Vienna allocated for the Meeting of States Parties no longer need to have proof of low epidemiological risk (i.e., proof of vaccination or recovery, or a negative polymerase chain reaction (PCR) test). Participants are strongly recommended to wear FFP2 masks when indoors in common areas at the Vienna International Centre and Austria Centre Vienna, including in meeting rooms (for a list of specific facilities that require the wearing of FFP2 masks, please consult the link above). A minimal distance of one metre must be kept to others when on the premises of the Vienna International Centre and Austria Centre Vienna.
5. All participants, including vaccinated participants, are encouraged to take all feasible precautions to ensure the safe conduct of the Meeting. Participants are therefore strongly encouraged to take a COVID-19 test prior to attending the Meeting. PCR testing will be possible on site during the afternoon of each day of the Meeting. Participants can also make use of the free Alles gurgelt testing programme at various locations in Vienna. Participants should not attend the Meeting in person if they feel ill or have respiratory or other symptoms. Participants must also not come to the Meeting venue if they have tested positive in the 10 days prior to the Meeting or have been placed under quarantine by the local health authorities. Participants who meet any of the above criteria are encouraged to follow the Meeting remotely.
6. In addition, participants are strongly encouraged to consult official Austrian sources for the restrictions currently in place in the host country and host city, including those that apply to travellers entering Austria, available at the following web page: <https://www.austria.info/en/service-and-facts/coronavirus-information>.

## **III. List of speakers and general debate**

7. The list of speakers for the general debate will be open from 3 p.m. (Vienna time) on 7 June 2022. States parties wishing to add the names of their representatives

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<sup>1</sup> Owing to construction work on the U1 line, the “Kaisermühlen/VIC” stop will be closed in the direction of Leopoldau from 25 April to 7 August 2022. This means that trains will not stop at the Vienna International Centre. As an alternative, passengers can travel one stop further to “Alte Donau” and then take the train back one stop to “Kaisermühlen/VIC”.

to the list of speakers for the general debate are invited to do so by email addressed to [tpnw@un.org](mailto:tpnw@un.org). Emails received before 3 p.m. (Vienna time) on 7 June 2022 will be disregarded. It will not be possible to submit pre-recorded statements to the Meeting.

8. Given the number of States parties expected to take part in the general debate, national statements should be limited to six minutes and statements on behalf of groups of States parties to eight minutes. Similarly, statements in the exercise of the right of reply should not exceed three minutes for the first intervention and two minutes for the second.

9. Delegations are kindly requested to email electronic versions of their statements to [tpnw@un.org](mailto:tpnw@un.org), as early as possible, for posting on the website of the Meeting of States Parties. The name of the State party and the title of the meeting should be indicated in the subject line of the email. The statements will be uploaded to the website of the Meeting after delivery. The secretariat kindly requests that delegations provide only 25 hard copies of official statements for the interpretation services. The United Nations does not provide photocopying or printing services.

#### IV. List of participants

10. States parties, observer States and intergovernmental organizations are requested to inform the Secretary-General of the Meeting of States Parties of the composition of their delegations in writing, as soon as possible and by no later than 14 June 2022. Lists of participants should be submitted in Microsoft Word format, under the cover of a note verbale from an embassy, the Permanent Mission or the Ministry of Foreign Affairs and may be sent by email to [tpnw@un.org](mailto:tpnw@un.org).

#### V. Credentials

11. Rule 3 of the provisional rules of procedure of the Meeting of States Parties<sup>2</sup> states that “The credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Secretary-General of the Meeting of States Parties, if possible, not less than one week before the date fixed for the opening of the Meeting of States Parties. The credentials shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs”. In that connection, States parties are kindly requested to deliver the original hard copy of the credentials to the Secretary-General of the Meeting of States Parties, Christopher King, Vienna office of the Office for Disarmament Affairs, Vienna International Centre, room E-1119. In addition, a scanned copy of the credentials, as well as other communications containing the names of representatives to the Meeting of States Parties (such as letters and notes verbales from the permanent missions), should be emailed to [tpnw@un.org](mailto:tpnw@un.org).

#### VI. Registration procedures

12. All members of delegations to the Meeting of States Parties, irrespective of whether they are already in possession of a grounds pass to the United Nations Office in Vienna, are requested to register using the form available at <https://forms.office.com/r/FcLZA8yuPq>, no later than 14 June 2022. All delegates will receive a special conference pass, which will allow them entry to the Meeting of States Parties. Registrations can only be processed for members of delegations who

<sup>2</sup> As contained in document TPNW/MSP/2022/L.1.

are included either on their delegation's list of participants or on the list of credentials (see sects. IV and V above).

13. Delegates will receive an email confirming their registration within 1–2 days of submitting the online form. They will subsequently receive a second email containing a link that will enable each participant to upload a photograph, which is needed to issue a pre-printed conference pass and which will therefore shorten the time needed to issue an access pass on the day of registration.

14. Identification passes will be issued at Gate One of the Vienna International Centre. Delegates who have uploaded their picture in advance will be able to collect their pass from the area marked "Pre-printed conference passes". Delegates who have not uploaded their picture in advance will be able to collect their pass from the Pass Office. Both places are located to the right after the entrance to Gate One. Delegates will be able to collect their passes on 20 June from 1 p.m. to 3.30 p.m. Passes can continue to be collected until the end of the Meeting of States Parties on 23 June. The Pass Office will be open from 8 a.m. to 3.30 p.m. from Monday to Friday. Participants will need their passport to collect their pass.

## **VII. Attendance by high-level officials**

15. Delegations anticipating attendance by high-level officials (i.e., at the cabinet ministerial level or above) are requested to inform the Secretariat of the Meeting of States Parties ([tpnw@un.org](mailto:tpnw@un.org)) at their earliest convenience to ensure appropriate arrangements can be made.

## **VIII. Documentation**

16. All documents and statements for the first session will be available on the website of the Meeting of States Parties (<https://meetings.unoda.org/meeting/tpnw-msp-1-2022/>).

17. Pursuant to the guidelines of the General Assembly on the submission of documents (in particular, Assembly resolutions [52/214](#), [53/208](#) and [59/265](#)), documents submitted by States parties must not exceed 20 pages (10,700 words). However, it is strongly recommended that documents not exceed five single-spaced pages (2,675 words) so as to reduce costs, facilitate translation and ensure timely issuance. States parties may submit pre-session documents, including working papers, to the secretariat at least six weeks before the start of the first session of the Meeting and by no later than 10 May 2022 in order to facilitate their issuance prior to the session. Documentation received after that deadline will be processed and issued on a rolling basis. No documentation can be accepted after 23 June 2022. Working papers will not be translated but will be edited and issued in the language of submission only. States parties submitting working papers in a language other than English are encouraged to provide an informal translation into English. States parties are requested to email documents in Microsoft Word format to [tpnw@un.org](mailto:tpnw@un.org). It should be noted that email submissions only become valid upon acknowledgement of receipt.

## **IX. Side events and exhibitions**

18. The deadline for requests to hold side events or exhibitions in connection with the Meeting of States Parties has passed and all available space has been allocated. Organizers of side events and exhibitions are reminded that any additional costs generated by such activities will need to be borne by the organizing delegations.

19. The holding of receptions in connection to side events and exhibitions is discouraged in accordance with the restrictions related to the COVID-19 pandemic in place at the Vienna International Centre.

## **X. Taking action on harassment, including sexual harassment**

20. The organizations of the United Nations system are committed to enabling events at which everyone can participate in an inclusive, respectful and safe environment. All conferences and events taking place on United Nations system premises are guided by the highest ethical and professional standards, and all participants are expected to behave with integrity and respect towards all participants attending or involved with any United Nations system event. To that end, the Code of Conduct to Prevent Harassment, Including Sexual Harassment, at United Nations System Events will apply to all persons involved in the Meeting of States Parties. The text of the Code of Conduct and further information thereon are available online ([www.un.org/en/content/codeofconduct/](http://www.un.org/en/content/codeofconduct/)).

21. If you feel you have been a victim of, or a witness to, harassment, including sexual harassment at the United Nations Office at Vienna during the Meeting of States Parties, you are encouraged to contact the Secretariat. The “Speak up” helpline and email address (+1 917 367 8910 and [speakup@un.org](mailto:speakup@un.org)) are available to provide confidential support about what to do and where to go for help.

## **XI. Secretariat**

22. The Secretariat of the Meeting of States Parties can be contacted at [tpnw@un.org](mailto:tpnw@un.org).

23. A list of secretariat officials is provided below.

<i>Area of responsibility</i>	<i>Name</i>
Secretary-General	Mr. Christopher King
Credentials/Participants list	Ms. Qi Lai
Non-governmental organizations	Ms. Diane Barnes
Side events/Documentation	Mr. René Holbach
Speakers list/Exhibits	Mr. Gabiden Laumulin