



1 January 2017

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**Information circular\***

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Designation of duty stations for purposes of rest and recuperation**

1. In accordance with administrative instruction [ST/AI/2011/7](#) and Amend.1 and 2, on rest and recuperation, and following inter-agency consultations, the Office of Human Resources Management approves the Secretariat duty stations that qualify for rest and recuperation, the frequencies thereof and the designation of rest and recuperation destinations. The annex to the present circular contains the list of duty stations approved for rest and recuperation purposes effective 1 January 2017.

2. In duty stations where the rest and recuperation frequency has been reduced, the new cycle takes effect immediately. In duty stations where the frequency of rest and recuperation has been prolonged (from 4 to 6 weeks, from 6 to 8 weeks or from 8 to 12 weeks) or where it has been discontinued, staff members or eligible individuals who have already started accruing qualifying service prior to 1 January 2017 may avail themselves of rest and recuperation after completing the period of qualifying service previously in effect. Upon the return of the staff member or other eligible individuals to the duty station, the new frequency shall apply.

3. Should security or severe hardship conditions improve or deteriorate at specific duty stations during the course of the year, the duration of the period of qualifying service (frequency) may be adjusted by the Office of Human Resources Management following inter-agency consultations. Similarly, significant changes in a duty station environment may result in the approval or discontinuation of rest and recuperation.

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\* Expiration date of the present information circular: 1 July 2017.



## Annex

### **Consolidated list of duty stations<sup>a</sup> approved by the Office of Human Resources Management for rest and recuperation purposes (effective as from 1 January 2017)**

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Afghanistan</b>		
Entire country	6 weeks	Dubai
<b>Algeria</b>		
Tindouf	8 weeks	Algiers
<b>Burkina Faso</b>		
Djibo, Dori	12 weeks	Ouagadougou
<b>Burundi</b>		
Bujumbura, Gitega, Makamba, Ngozi	8 weeks	Nairobi
<b>Cameroon</b>		
Maroua	6 weeks	Yaoundé
<b>Central African Republic</b>		
Entire country	6 weeks	Yaoundé
<b>Chad</b>		
Baga Sola	6 weeks	Addis Ababa
Abéché, Farchana, Goré, Gozbeida, Mao, N'Djamena, Sarh	8 weeks	Addis Ababa
<b>Côte d'Ivoire</b>		
Entire country except Abidjan and Yamoussoukro	8 weeks	Accra
<b>Democratic People's Republic of Korea</b>		
Pyongyang	8 weeks	Beijing

<sup>a</sup> Reflects duty stations with a presence of Secretariat staff members. Specialized agencies, funds and programmes issue organization-specific lists.

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Democratic Republic of the Congo</b>		
Aru, Beni, Bili, Bunia, Butembo, Dungu, Kalemie, Mahagi, Mboko, Uvira	6 weeks	Entebbe
Bandundu, Bukavu, Gemena, Goma, Kamina, Kananga, Kindu, Kisangani, Matadi, Mbandaka, Mbuji-Mayi, Muanda	8 weeks	Entebbe
Lubumbashi	12 weeks	Entebbe
<b>Ethiopia</b>		
Kebridehar	6 weeks	Addis Ababa
Jijiga	8 weeks	Addis Ababa
<b>Gaza</b>		
Gaza	8 weeks	Amman
<b>Guinea</b>		
Nzerekore	12 weeks	Accra
<b>Haiti</b>		
Entire country	8 weeks	Santo Domingo
<b>Iraq</b>		
Baghdad, Kirkuk, Mosul	4 weeks	Amman
Basrah, Dohuk	6 weeks	Amman
Erbil, Sulaymaniyah	8 weeks	Amman
<b>Kenya</b>		
Dadaab, Liboi, Wajir,	6 weeks	Nairobi
Kakuma	8 weeks	Nairobi
<b>Kyrgyzstan</b>		
Osh	8 weeks	Istanbul
<b>Liberia</b>		
Entire country	8 weeks	Accra
<b>Libya</b>		
Entire country	6 weeks	Malta

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Mali</b>		
Gao, Kidal, Ménaka, Tessalit	4 weeks	Dakar
Mopti, Tombouctou	6 weeks	Dakar
Bamako, Kayes	8 weeks	Dakar
<b>Myanmar</b>		
Sittwe	8 weeks	Yangon
Lashio, Myitkyina (Kachin State)	12 weeks	Yangon
<b>Niger</b>		
Agadez, Diffa	6 weeks	Niamey
Maradi, Tahoua, Zinder	12 weeks	Niamey
<b>Nigeria</b>		
Damaturu, Maiduguri	6 weeks	Accra
Bauchi, Gombe, Kaduna, Yola	8 weeks	Accra
<b>Occupied Syrian Golan</b>		
Occupied Syrian Golan	8 weeks	Amman
<b>Pakistan</b>		
Peshawar, Quetta	6 weeks	Dubai
Islamabad, Karachi, Lahore	8 weeks	Dubai
<b>Papua New Guinea</b>		
Port Moresby	12 weeks	Brisbane
<b>Philippines</b>		
Cotabato City	8 weeks	Manila
Cateel, Guiuan	12 weeks	Manila
<b>Sierra Leone</b>		
Entire country except Freetown	12 weeks	Accra

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Somalia</b>		
Baidoa, Beledweyne (Belet Uen), Boosaaso, Dolow, Galkayo, Garoowe, Jawhar, Kismaayo, Mogadishu, Wajid	4 weeks	Nairobi
Hargeisa	6 weeks	Nairobi
<b>South Sudan</b>		
Aweil, Bentiu, Bor, Gokmachar, Juba, Kapoeta, Kwacjok, Malakal, Melut, Mingkaman, Pibor, Rumbek, Torit, Wau, Yirol	6 weeks	Entebbe
Yambio	8 weeks	Entebbe
<b>Sri Lanka</b>		
Kilinochchi	12 weeks	Colombo
<b>Sudan</b>		
Abyei, Buram (South Darfur), El Da'ein (Darfur), El Fasher (Darfur), El Geneina (Darfur), Forobaranga (West Darfur), Gereida (South Darfur), Habila (West Darfur), Kabkabiya (Darfur), Kadugli, Kass (Darfur), Khor Abeche (South Darfur), Khor Omer, Korma, Kutum (Darfur), Labado (South Darfur), Malha (North Darfur), Mallit (North Darfur), Masteri (West Darfur), Morni (West Darfur), Muglad (Southern Kordofan), Muhajiriya (West Darfur), Mukjar (Darfur), Nertiti (West Darfur), Nyala (Darfur), Saraf Omra/Umra (North Darfur), Shangil Tobaya (North Darfur), Sheiria (South Darfur), Tawila (Tawilah) (North Darfur), Tine (West Darfur), Um Baro (West Darfur), Um Kaddada (North Darfur), Zalingei (Darfur), Zam Zam (North Darfur)	6 weeks	Entebbe
Damazine	8 weeks	Entebbe
<b>Syrian Arab Republic</b>		
Entire country (excluding the Alpha side of the United Nations Disengagement Observer Force area of operations)	4 weeks	Amman
<b>Uganda</b>		
Moroto	8 weeks	Kampala
Kitgum	12 weeks	Kampala

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Ukraine</b>		
Donetsk, Kramatorsk, Luhansk, Mariupol, Severodonetsk, Sloviansk	8 weeks	Kiev
<b>West Bank</b>		
Ramallah	8 weeks	Amman
<b>Yemen</b>		
Sa'dah, Sana'a, Ibb	4 weeks	Larnaca
Aden, Haradh, Taiz	6 weeks	Larnaca