

Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

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Geneva, 13–15 November 2019
Item 13 of the provisional agenda
Financial issues related to the Convention and its annexed Protocols

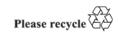
Estimated Costs 2020 Meeting of the High Contracting Parties to the Convention

Note by the Secretariat*

- 1. The 2019 Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects, held in Geneva from 13 to 15 November 2019, decided to convene the 2020 Meeting of the High Contracting Parties to the Convention in November 2020, for a duration of 3 days, on dates to be decided.
- 2. This document is submitted pursuant to the above-mentioned decision of the High Contracting Parties and provides estimated costs in the amount of US\$ 733,600, including conference servicing and non-conference-servicing elements. A breakdown of these costs is provided in the attached tables.
- 3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
- 4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties but that have accepted the invitation to take part in the meetings share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.

^{*} This document was scheduled for publication after the standard publication date owing to circumstances beyond the submitter's control.







5. Subject to the High Contracting Parties' approval of the estimated costs and costsharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session:	2020 CCW ISU staff costs									
Dates to be held:	N/A									
		1								
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other			
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *		
	\$	\$	\$	\$	\$	\$	\$	\$		
Interpretation and										
meeting servicing								-		
Translation of documentation								-		
Support Services requirements								-		
Other requirements 1/										
Other requirements										
Total								-		
* - at US\$										
	Α.	A. Total conference-servicing requirements (inclusive of 13% programme support costs)								
				1/						
	В.	Non-conference-se		nts 1/				445 500		
		Staff costs (one P-	4 and one P-3)					20,000		
		Equipment, digital	l ungrade content	management si	unnlies and outreas	ch		34,000		
		Equipment, aigna	Sub-total Programme support costs @13% of		ippires una ourieu			471,700		
					over B			61,300		
			J 11		Subtotal B			533,000		
			2/							
	C.	Other requirement	ts"					29,800		
			Grand total (rou			ded) A+B+C:		562,800		

^{2/} Dedicated assistance provided for accounting services and administration of financial resources \$29,800.

Title of session:	Meeting of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)									
Dates to be held:	Location Geneva, November 2020 (3 days with summary records)									
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *		
	Ψ	Ф	.	Ψ	Ψ	Ψ	φ	Ψ		
Interpretation and										
meeting servicing	56,300							56,30		
Translation of documentation		46,300		20,300	23,100		000	89,70		
Support Services requirements 1/			00000		8	2,400		2,40		
Other requirements ^{2/}			2000000		80		22,400	22,40		
Total	56,300	46,300	0	20,300	23,100	2,400	22,400	170,80		
* - at US\$										
	A.	Total conference-s	servicing requirem	ents (inclusive of	13% programme	support costs)		170,80		
	В.	Non-conference-servicing requirements								
					Grand total (round	Jodi A. D.		170,80		

1/ Sound technician/recording (2 x 3 days) \$2,400.

^{2/} Rental of PC and printer \$100; Secretary (1 x 30 days) \$12,300; Documents control Officer (1 x 3 days) \$900; Dedicated assistance provided for accounting services and administration of financial resources \$9,100.