

Conference on Disarmament

31 August 2023

English only

Eleventh Meeting of States Parties

Geneva, 11 September - 14 September 2023

Information for States parties, observer States, intergovernmental organizations and non- governmental organizations

Note by the Secretariat

Summary

The present document provides preliminary information for participants in the Eleventh Meeting of the States Parties to the Convention on Cluster Munitions, which will take place from 11 to 14 September 2023.



Date and Venue

1. The Eleventh Meeting of the States Parties to the Convention on Cluster Munitions will take place from 11 to 14 September 2023.
2. The Meeting will be held in conference room XIX, E Building of the Palais des Nations, United Nations Office at Geneva, Avenue de la Paix 8-14, 1211 Geneva 10, accessible via the Pregny Gate.

Registration and United Nations Grounds Pass

3. Formal credentials are not required for the Meeting.
4. States parties wishing to participate should send, through their Permanent Mission, a Note verbale to the United Nations Office for Disarmament Affairs stating their interest in participating in the Meeting and listing all participants, with indication of full name and title of the members of the delegation. The head of delegation should be clearly indicated.
5. States not parties and States signatories may participate in the meeting as observers and should send, through their Permanent Mission, a Note verbale to the United Nations Office for Disarmament Affairs stating their interest in participating in the Meeting and listing all participants, with indication of full name and title of the members of the delegation. The head of delegation should be clearly indicated.
6. The United Nations, the International Committee of the Red Cross, the International Federation of the Red Cross and Red Crescent Societies, the Geneva International Centre for Humanitarian Demining and the Cluster Munitions Coalition should send a letter stating their interest in participating in the meeting and listing all participants, with indication of full name and title of the members of the delegation. The head of delegation should be clearly indicated.
7. Other relevant international organizations or institutions, regional organizations and relevant non-governmental organizations may attend the meeting as observers. A letter or Note verbale should be addressed to the United Nations Office for Disarmament Affairs stating the organization's interest in participating and listing the names and titles of the members of the delegation. The head of delegation should be clearly indicated. Observer status is granted by the decision of the Meeting which will consider and decide on these requests for observer status at its opening session on 11 September.
8. All letters/Notes verbales should reach the United Nations Office for Disarmament Affairs no later than Friday, 31 August 2023 at ccm@un.org or United Nations Office for Disarmament Affairs, United Nations Office at Geneva, Palais des Nations, Building H, Second Floor, WP.24, CH-1211 Geneva 10, Switzerland.

Valid United Nations ground passes

9. Valid United Nations grounds passes (issued either by the United Nations Office at Geneva or the United Nations Headquarters in New York) are required for entry to the Palais des Nations. Participants already possessing a United Nations grounds pass may proceed directly to the meeting room.
10. Participants who do not already have UNOG badges need to register at <https://indico.un.org/event/1001137/>. Participants will receive an e-mail confirming their registration. For any queries, please contact ccm@un.org.

Attending Meetings

11. The Meeting will take place in Room XIX, located on the third floor of the E Building at the Palais des Nations (see map here: <https://www.ungeneva.org/en/about/map>).
12. Food and drinks are strictly prohibited in the conference rooms.

13. Side events will be held in Room XXII. An up-to-date timetable of events, including formal meetings, side events and informal sessions will be available on the webpage of the Convention on Cluster Munitions Implementation Support Unit at www.clusterconvention.org.

Facilities for participants

14. Delegates from States and international organizations have access to computer terminals near the Serpent Bar behind the conference room. Free Wi-Fi access is available in the meeting rooms and throughout the Palais des Nations.

15. Photocopy and reproduction facilities will not be available to participants.

16. For security reasons, luggage and other belongings from participants cannot be stored in the offices of the Secretariat. The Secretariat will authorize removal of materials judged to be inappropriate.

17. Participants can also make use of the various cafés, cafeterias (located at the ground floor of the A building) and restaurants in the Palais des Nations. The closest is the Serpent Bar which can be found on the first floor of the E Building. Other facilities in the E building at the Palais des Nations which might be of interest, include: the UNOG Bookshop (entrance Door 41, second floor) and the UBS bank (Door 41, second floor). The SAFI (a small general store) is located by Door 1, S building.

Documentation and statements

18. Pre-session documents are available on the website of the United Nations Office for Disarmament Affairs at <https://meetings.unoda.org/ccm-msp/convention-on-cluster-munitions-eleventh-meeting-of-states-parties-2023>.

19. In order to assist the interpreters, statements should be sent to speeches@un.org, prior to delivery and a copy to the ISU at info@cmconvention.org for uploading on the CCM website.

Getting to and from the Palais des Nations

Tram and bus

20. The Palais des Nations is served by several tram and bus lines: Buses 8, 20, 22 and F serve Pregny Gate (Appia stop) where the Pass and Identification Unit is located. Tram number 15, as well as buses 5, 8, 11, 20, 22 and F serve the Place des Nations (Nations stop). The Place des Nations, where the Nations Gate is located, is some 500 meters away from the Pregny Gate. The numbers 5 bus serves Cointrin Airport from the Place des Nations.

21. Further information such as itineraries, timetables, fares, etc. is available on the site of the Transports Publics Genevois (www.tpg.ch).

Taxis

22. A taxi stand is located on Route de Pregny, some 25 metres from the Pregny Gate, in the direction Place des Nations. Direct telephone number: +41 (0) 22 331 41 33. Taxis are usually available around the clock.

Hotel accommodation and visas

23. The United Nations Office for Disarmament Affairs (UNODA) cannot offer financial or logistical support to assist with travel to, accommodation during, or other costs related to

attending or contributing to the Meeting. UNODA is not in a position to provide letters of invitation or letters to embassies or consulates requesting that States or NGO representatives be provided visas for travelling to Switzerland in order to attend the Meeting. It is the responsibility of States or NGO representatives to make their own arrangements for visas, travel and related costs.

Secretariat

24. Further enquiries regarding attendance and participation in the Meeting should be addressed to:

United Nations Office for Disarmament Affairs
United Nations Office at Geneva
Palais des Nations, Building H
Second Floor, WP.24
CH-1211 Geneva 10
Switzerland
Email: ccm@un.org
