Ninth Review Conference of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction

30 December 2022

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Geneva, 28 November – 16 December 2022
Item 12 of the agenda
Follow-up to the recommendations and decisions
of the Eighth Review Conference and the question of
future review of the Convention

## Estimated costs of the meetings to be held from 2023–2026

## Note by the Secretariat

- 1. By operative paragraph 10 of resolution 77/95, adopted without a vote on 7 December 2022, the General Assembly, inter alia, requested the Secretary-General of the United Nations to continue to render the necessary assistance to the depositary Governments of the Convention and to continue to provide such services as may be required for the conduct and the implementation of the decisions and recommendations of the review conferences.
- 2. This document is submitted pursuant to the above-mentioned resolution, and pending the decision of the Ninth Review Conference to convene annual Meetings of States Parties and annual sessions of the Working Group on the Strengthening of the Convention from 2023 to 2026, and support an Implementation Support Unit, and associated elements.
- 3. These estimated costs, including conference servicing and non-conference-servicing elements, amount to a total of US\$ 8,655,300 over the four years. A breakdown of these costs is provided in the annexes.
- 4. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meetings and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by States Parties will be determined accordingly.
- 5. With regard to the financial arrangements, the costs of the abovementioned activities will be shared by all States Parties based on the United Nations scale of assessment pro-rated to take into account differences in membership between the Convention and the United Nations.
- 6. Subject to approval by the States Parties of the estimated costs and cost-sharing formula, assessment notices will be prepared accordingly. Since the abovementioned activities shall have no financial implications for the regular budget of the United Nations, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.



Dates to be held:	Location Gener	va, 2 working da	ys -interpretatio	on and limited t	ranslation			
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements*	requirements*	Total *
	S	S	s	\$	S	S	S	\$
Interpretation and								
meeting servicing	26 300							26
Documentation (translation, reproduction and distribution)		1 100	20	0	11 100			12
Support Services requirements <sup>1/</sup>						-	1 600	]
Other requirements <sup>2/</sup>							6 100	(
Total	26 300	1 100	20	-	11 100	-	7 700	46
* - at US\$								
	Α.	Total conference	servicing requirem	ents (inclusive of ]	3% programme si	ipport costs)		46
	В.	Non-conference-s	ervicing requireme	nts:				
		Included in separa	nte cost estimate					
				Sub-total:				
			Programme suppor	rt costs @ 13% of 1	3			
					Total B:			
					Grand total (roun	ded) A+B:		46

<sup>1/</sup> Sound technician/recording (2 x 2 days) \$1,600

<sup>2/</sup> Rental of computer and printer for 2 days \$30; Documents control officer (1 x 2 days) \$550, Secretary (1X 5 days) \$2,100; Dedicated assistance provided for accounting services and administration of financial resources \$3,400

Dates to be held:	Location Genev	ya, 15 working d	ays - with interp	retation and li	nited translatio	n		
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
Could the set thing thems	S	S	\$	\$	S	S	S	\$
Interpretation and								
meeting servicing	278 400							278 4
Documentation (translation, reproduction and distribution)		33 300	400	-	27 800			61
Support Services requirements <sup>1/</sup>						_	12 000	12 (
Other requirements <sup>2/</sup>							77 300	77 :
Total	278 400	33 300	400	_	27 800	-	89 300	429
* - at US\$								
	A.	Total conferences	servicing requirem	ents (inclusive of l	3% programme si	ipport costs)		429
	В.	Non-conference-s	ervicing requireme	nts:				
		Included in separa	te cost estimate					
				Sub-total:				
			Programme suppor	t costs @ 13% of E	3			
					Total B:			
					Grand total (roun	ded) A+B:		429

<sup>1/</sup> Sound technician/recording (2 x 15 days) \$12,000

<sup>2/</sup> Rental of computer and printer for 15 days \$200; Documents control officer (1 x 15 days) \$4,100; Secretary (1x 100 days) \$41,000; Dedicated assistance provided for accounting services and administration of financial resources \$32,000

2023 Meeting of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Title of session: Bacteriological (Biological) and Toxin Weapons and on Their Destruction

Dates to be held: Location Geneva, 3 working days - interpretation and limited translation

	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements*	Total *
	S	S	S	\$	s	S	S	\$
Interpretation and								
meeting servicing	55 700							55 70
Documentation (translation, reproduction and distribution)		53 300	200	-	11 100			64 6
Support Services requirements <sup>1/</sup>						_	2 400	2 4
Other requirements <sup>2/</sup>							21 000	21 0
Total	55 700	53 300	200	_	11 100	-	23 400	143 7
* - at US\$								
	A.	Total conference	servicing requirem	ents (inclusive of l	.3% programme si	upport costs)		143 7
	В.	Non-conference-s	ervicing requireme	ents:				
		Included in separa	te cost estimate					
				Sub-total:				-
			Programme suppor	rt costs @ 13% of L	3			
					Total B:			
					Grand total (roun	ded) A+B:		143 7

<sup>1/</sup> Sound technician/recording (2 x 3 days) \$2.400

<sup>2/</sup> Rental of computer and printer for 3 days \$40; Documents control officer (1 x 3 days) \$800; Secretary (1 x 15 days) \$6,200, Webcasting (3 days) \$3,300. Dedicated assistance provided for accounting services and administration of financial resources \$10,700

Title of session:	2023 BW0	C ISU staff costs	S					
Dates to be held:	N/A							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services		
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and								
meeting servicing								-
Documentation (translation,								
reproduction and distribution)								-
Support Services requirements								_
Support Services requirements								_
Other requirements								-
Total		_	_		_		_	_
* - at US								
	A.	Total conference-	-servicing require	ments (inclusiv	ve of 13% program	me support costs)		-
	В.	Non-conference-s	servicing requiren	nents:				
			one P-5, two P-4, o					1 193 500
		Travel		= -,				40 000
		Equipement, supp	lies, publications (	and digital upg	rade of the BWC w	ebsite		15 000
				Sub-total:				1 248 500
			Programme supp		% of B			162 300
			J H		Total B:			1 410 800
	C.	Other requireme	nts <sup>2/</sup>					113 400
		1 1						
					Grand total (roun	ded) A+B+C:		1 524 200
Staff costs include separation liability	ies accrual.							
Dedicated assistance provided for acc		and administration	n of financial reso	urces \$113,400	1			
•	<u> </u>							

2024 Working Group of the States Parties to the Convention on the Prohibition of the Development, Production and Title of session: Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction

Dates to be held: Location Geneva, 15 working days - with interpretation and limited translation

Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements * \$	Other requirements *	Total *
Interpretation and								
meeting servicing	278 400							278 400
Documentation (translation, reproduction and distribution)		33 300	400	-	27 800			61 50
Support Services requirements <sup>1/</sup>						-	12 000	12 00
Other requirements <sup>2/</sup>							63 900	63 90
Total	278 400	33 300	400	-	27 800	-	75 900	415 800
* - at US\$	Α.	Total conference-	servicing requirem	nents (inclusive of 1	3% programme si	ipport costs)		415 80
	В.	Non-conference-se	ervicing requireme	ents:				-
		Included in separa	te cost estimate					-
				Sub-total:				-
			Programme suppor	rt costs @ 13% of B	Total B:			-
					Grand total (roun	ded) A+B:		415 80

<sup>1/</sup> Sound technician/recording (2 x 15 days) \$12,000

<sup>2/</sup> Rental of computer and printer for 15 days \$200; Documents control officer (1 x 15 days) \$4,100; Secretary (1x70 days) \$28,700; Dedicated assistance provided for accounting services and administration of financial resources \$30,900

Title of session:	_					Development, Pi	oduction and St	ockpiling of
Dates to be held:	Location Gener	va, 3 working d	ays - interpretat	ion and limited	translation	I		
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
Interpretation and								
meeting servicing	55 700							55 70
Documentation (translation, reproduction and distribution)		53 300	200	-	11 100			64 60
Support Services requirements 1/						_	2 400	2 40
Other requirements <sup>2/</sup>							18 700	18 70
Total	1	53 300	200	-	11 100	_	21 100	141 40
* - at US\$		Total conference	servicing requirem	ents (inclusive of ]	13% programme si	upport costs)		141 40
		Non-confer ence-s Included in separa	ervicing requiremente cost estimate	ents:				-
				Sub-total:				-
			Programme suppor	rt costs @ 13% of E	Total B:			-
					Grand total (roun	ded) A+B:		141 40

<sup>1/</sup> Sound technician/recording (2 x 3 days) \$2.400

<sup>2/</sup> Rental of computer and printer for 3 days \$40; Documents control officer (1 x 3 days) \$800; Secretary (1 x 10 days) \$4,100, Webcasting (3 days) \$3,300. Dedicated assistance provided for accounting services and administration of financial resources \$10,500

Title of session:		C ISU staff costs						
Dates to be held:	N/A							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *		records *	documentation *		requirements *	Total *
Comerence-servicing items	\$	\$	\$	\$	\$	s	\$	\$
		Ψ		J)	φ	<u>.</u>	J J	Ų
Interpretation and								
meeting servicing								_
Documentation (translation,								
reproduction and distribution)								-
Support Services requirements								_
Other requirements								-
•								
Total	-	-	-	-	-	-	-	-
* - at US								
	A.	Total conference-	servicing require	ments (inclusiv	ve of 13% programi	ne support costs)		-
	В.	Non-conference-s	ervicing requiren	nents:				
		Fixed-term staff (	one P-5, two P-4,	one <b>P-3</b> ) <sup>1/</sup>				1 229 300
		Travel						40 000
		Equipement, supp	lies, publications	and digital upg	rade of the BWC we	bsite		15 000
				Sub-total:				1 284 300
			Programme supp	ort costs @ 13%				167 000
					Total B:			1 451 300
			2/					
	C.	Other requireme	nts <sup>2/</sup>					116 700
					Grand total (round	led) A+R+C•		1 568 000
					Granu total (round	Kuj A i Di C.	_	1 300 000

<sup>2/</sup> Dedicated assistance provided for accounting services and administration of financial resources \$116,/00

Title of session:	Stockpring of 1	Jacteriorogicai (	Diological) and	TOXIII WCapons	and on Then L	CSTRCTION		
Dates to be held:	Location Genev	a, 15 working d	ays - with interp	retation and li	mited translatio	<b>n</b>		
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements*	Total *
	s	\$	\$	\$	s	S	S	\$
Interpretation and								
meeting servicing	278 400							278 40
Documentation (translation, reproduction and distribution)		33 300	400	-	27 800			61 50
S							12.000	
Support Services requirements <sup>1/</sup>						-	12 000	12 00
Other requirements <sup>2/</sup>							63 900	63 90
Total	278 400	33 300	400	-	27 800	-	75 900	415 80
* - at US\$								
	A.	Total conferences	servicing requirem	ents (inclusive of l	3% programme si	apport costs)		415 80
	В.	Non-confer en ce-se	ervicing requireme	nts:				-
		Included in separa	te cost estimate					
				Sub-total:				
			Programme suppor		3			-
					Total B:			-
					Grand total (roun	ded) A+B:		415 80

<sup>1/</sup> Sound technician/recording (2 x 15 days) \$12,000

<sup>2/</sup> Rental of computer and printer for 15 days \$200; Documents control officer (1 x 15 days) \$4,100; Secretary (1X 70 days) \$28,700; Dedicated assistance provided for accounting services and administration of financial resources \$30,900

2025 Meeting of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Title of session: Bacteriological (Biological) and Toxin Weapons and on Their Destruction

Dates to be held: Location Geneva, 3 working days - interpretation and limited translation

	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and								
meeting servicing	55 700							55 700
Documentation (translation,								
reproduction and distribution)		53 300	200	_	11 100			64 600
·								
Support Services requirements <sup>1/</sup>						_	2 400	2 400
Other requirements <sup>2/</sup>							18 700	18 700
1								
Total	55 700	53 300	200	-	11 100	-	21 100	141 400
* - at US\$								
	A.	Total conference-	servicing requirem	nents (inclusive of 1	13% programme si	upport costs)		141 400
	В.	Non-conference-so	ervicing requireme	ents:				_
		Included in separa	te cost estimate					_
				Sub-total:				_
			Programme suppo	rt costs @ 13% of E	3			_
					Total B:			_
					Grand total (roun	ded) A+B:		141 400
					,			

<sup>1/</sup> Sound technician/recording (2 x 3 days) \$2.400

<sup>2/</sup> Rental of computer and printer for 3 days \$40; Documents control officer (1 x 3 days) \$800; Secretary (1 x 10 days) \$4,100, Webcasting (3 days) \$3,300. Dedicated assistance provided for accounting services and administration of financial resources \$10,500

Title of session:	2025 BW0	C ISU staff costs	S					
Dates to be held:	N/A							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services		
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and								
meeting servicing								-
Documentation (translation,								
reproduction and distribution)								
Support Services requirements								
Support Scrvices requirements								
Other requirements								
Total	_	-	-	-	-	-	-	-
* - at US								
	<b>A.</b>	Total conference-	-servicing require	ments (inclusiv	ve of 13% prograi	nme support costs	)	•
	В.	Non-conference-s	servicing requirem	nents:				
			one P-5, two P-4, o					1 266 2
		Travel						40 (
		Equipement, supp	lies, publications a	and digital upg	rade of the BWC v	vebsite		15 0
				Sub-total:				1 321 2
			Programme suppo	ort costs @ 13%	o of B			171 8
					Total B:			1 493 (
	C.	Other requireme	nts <sup>2/</sup>					120 (
					Grand total (rou	ndad) A+D+C+		1 613 (
					Granu totai (rou	nucu) ATDTC:	_	1 013 (

<sup>1/</sup> Staff costs include separation liabilities accrual.

<sup>2/</sup> Dedicated assistance provided for accounting services and administration of financial resources \$120,000

## 2026 Working Group of the States Parties to the Convention on the Prohibition of the Development, Production and Title of session: Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction

Dates to be held: Location Geneva, 15 working days - with interpretation and limited translation

	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements*	Total *
	\$	s	s	s	s	s	s	\$
Interpretation and								
meeting servicing	278 400							278 400
Documentation (translation,								
reproduction and distribution)		33 300	400	-	27 800			61 500
Support Services requirements <sup>1/</sup>						-	12 000	12 000
Other requirements <sup>2/</sup>					8 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4		63 900	63 900
Total	278 400	33 300	400	-	27 800	-	75 900	415 800
* - at US\$								
	A.	Total conferences	servicing requirem	ents (inclusive of ]	13% programme si	ipport costs)		415 800
	В.	Non-conference-se	ervicing requireme	ents:				-
		Included in separa	te cost estimate					-
				Sub-total:				-
			Programme suppor	rt costs @ 13% of E				-
					Total B:			-
					Grand total (roun	ded) A+B:		415 800

<sup>1/</sup> Sound technician/recording (2 x 15 days) \$12,000

<sup>2/</sup> Rental of computer and printer for 15 days \$200; Documents control officer (1 x 15 days) \$4,100; Secretary (1X 70 days) \$28,700; Dedicated assistance provided for accounting services and administration of financial resources \$30,900

	2026 Meeting of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of
Title of session:	Bacteriological (Biological) and Toxin Weapons and on Their Destruction

Dates to be held: Location Geneva, 3 working days - interpretation and limited translation

					1			
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and								
meeting servicing	55 700							55 700
Documentation (translation,								
reproduction and distribution)		53 300	200	-	11 100			64 60
			1					
Support Services requirements <sup>1/</sup>						-	2 400	2 40
Other requirements <sup>2/</sup>							18 700	18 700
Total	55 700	53 300	200	-	11 100	-	21 100	141 400
* - at US\$								
	A.	Total conference-		141 40				
	B.	Non-conference-servicing requirements:						-
		Included in separa	ite cost estimate					-
				Sub-total:				_
		Programme support costs @ 13% of B						_
				, j	Total B:			_
		Grand total (rounded) A+B:						141 400
		Grand total (roundtd) A i D.						1.1 100

<sup>1/</sup> Sound technician/recording (2 x 3 days) \$2.400

<sup>2/</sup> Rental of computer and printer for 3 days \$40; Documents control officer (1 x 3 days) \$800; Secretary (1 x 10 days) \$4,100, Webcasting (3 days) \$3,300. Dedicated assistance provided for accounting services and administration of financial resources \$10,500

Title of session:	2026 BWC ISU staff costs							
Dates to be held:	N/A							
							_	
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services		
Conference-servicing items	Servicing *		documentation *	records *	documentation 3	requirements *	-	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and								
meeting servicing								-
Documentation (translation,								
reproduction and distribution)								ı
Cunnant Carriage requirements								
Support Services requirements								
Other requirements								
Total  * - at US		-	-	-	_	-	-	
~ - at US	A.	Total conference	-servicing require	ments (inclusi	ue of 13% progra	   mme support cost	cs)	
						,,,		
	В.	Non-conference-servicing requirements:						
		Fixed-term staff (one P-5, two P-4, one P-3) 1/						1 304 2
		Travel						40 (
		Equipement, supplies, publications and digital upgrade of the BWC website						15 (
				Sub-total:				1 359 2
		Programme support costs @ 13% of B						176
			9 11		Total B:			1 535 9
	C	Other requireme	ents <sup>2/</sup>					123 5
	C.	Since requireme						123
		Gi			Cuand total (was	unded) A+B+C:		1 659 4

<sup>1/</sup> Staff costs include separation liabilities accrual.

<sup>2/</sup> Dedicated assistance provided for accounting services and administration of financial resources \$123,500