

Ninth Review Conference of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction

30 December 2022

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Geneva, 28 November – 16 December 2022

Item 12 of the agenda

**Follow-up to the recommendations and decisions
of the Eighth Review Conference and the question of
future review of the Convention**

Estimated costs of the meetings to be held from 2023–2026

Note by the Secretariat

1. By operative paragraph 10 of resolution 77/95, adopted without a vote on 7 December 2022, the General Assembly, inter alia, requested the Secretary-General of the United Nations to continue to render the necessary assistance to the depositary Governments of the Convention and to continue to provide such services as may be required for the conduct and the implementation of the decisions and recommendations of the review conferences.
2. This document is submitted pursuant to the above-mentioned resolution, and pending the decision of the Ninth Review Conference to convene annual Meetings of States Parties and annual sessions of the Working Group on the Strengthening of the Convention from 2023 to 2026, and support an Implementation Support Unit, and associated elements.
3. These estimated costs, including conference servicing and non-conference-servicing elements, amount to a total of US\$ 8,655,300 over the four years. A breakdown of these costs is provided in the annexes.
4. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meetings and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by States Parties will be determined accordingly.
5. With regard to the financial arrangements, the costs of the abovementioned activities will be shared by all States Parties based on the United Nations scale of assessment pro-rated to take into account differences in membership between the Convention and the United Nations.
6. Subject to approval by the States Parties of the estimated costs and cost-sharing formula, assessment notices will be prepared accordingly. Since the abovementioned activities shall have no financial implications for the regular budget of the United Nations, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.



	2023 Organizational meeting of the Working Group of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction							
Title of session:								
Dates to be held:	Location Geneva, 2 working days -interpretation and limited translation							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	26 300							26 300
Documentation (translation, reproduction and distribution)		1 100	20	0	11 100			12 220
Support Services requirements^{1/}						-	1 600	1 600
Other requirements^{2/}							6 100	6 100
Total	26 300	1 100	20	-	11 100	-	7 700	46 220
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							46 220
	B. Non-conference-servicing requirements:							
	<i>Included in separate cost estimate</i>							
					<i>Sub-total:</i>			-
				<i>Programme support costs @ 13% of B</i>				-
					<i>Total B:</i>			-
					Grand total (rounded) A+B:			46 200

1/ Sound technician/recording (2 x 2 days) \$1,600

2/ Rental of computer and printer for 2 days \$30; Documents control officer (1 x 2 days) \$550, Secretary (1X 5 days) \$2,100; Dedicated assistance provided for accounting services and administration of financial resources \$3,400

2023 Working Group of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction								
Title of session:								
Dates to be held: Location Geneva, 15 working days - with interpretation and limited translation								
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	278 400							278 400
Documentation (translation, reproduction and distribution)		33 300	400	-	27 800			61 500
Support Services requirements ^{1/}						-	12 000	12 000
Other requirements ^{2/}							77 300	77 300
Total	278 400	33 300	400	-	27 800	-	89 300	429 200
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							429 200
	B. Non-conference-servicing requirements:							
	Included in separate cost estimate							
				Sub-total:				-
			Programme support costs @ 13% of B					-
				Total B:				-
				Grand total (rounded) A+B:				429 200

1/ Sound technician/recording (2 x 15 days) \$12,000

2/ Rental of computer and printer for 15 days \$200; Documents control officer (1 x 15 days) \$4,100; Secretary (1x 100 days) \$41,000; Dedicated assistance provided for accounting services and administration of financial resources \$32,000

2023 Meeting of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Title of session: Bacteriological (Biological) and Toxin Weapons and on Their Destruction								
Dates to be held: Location Geneva, 3 working days - interpretation and limited translation								
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	55 700							55 700
Documentation (translation, reproduction and distribution)		53 300	200	-	11 100			64 600
Support Services requirements ^{1/}						-	2 400	2 400
Other requirements ^{2/}							21 000	21 000
Total	55 700	53 300	200	-	11 100	-	23 400	143 700
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							143 700
	B. Non-conference-servicing requirements:							
	Included in separate cost estimate							
				Sub-total:				-
			Programme support costs @ 13% of B					-
				Total B:				-
				Grand total (rounded) A+B:				143 700

1/ Sound technician/recording (2 x 3 days) \$2,400

2/ Rental of computer and printer for 3 days \$40; Documents control officer (1 x 3 days) \$800; Secretary (1 x 15 days) \$6,200, Webcasting (3 days) \$3,300. Dedicated assistance provided for accounting services and administration of financial resources \$10,700

2024 Meeting of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Title of session: Bacteriological (Biological) and Toxin Weapons and on Their Destruction								
Dates to be held: Location Geneva, 3 working days - interpretation and limited translation								
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	55 700							55 700
Documentation (translation, reproduction and distribution)		53 300	200	-	11 100			64 600
Support Services requirements ^{1/}						-	2 400	2 400
Other requirements ^{2/}							18 700	18 700
Total	55 700	53 300	200	-	11 100	-	21 100	141 400
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							141 400
	B. Non-conference-servicing requirements:							-
	Included in separate cost estimate							-
				Sub-total:				-
			Programme support costs @ 13% of B					-
				Total B:				-
				Grand total (rounded) A+B:				141 400

1/ Sound technician/recording (2 x 3 days) \$2,400

2/ Rental of computer and printer for 3 days \$40; Documents control officer (1 x 3 days) \$800; Secretary (1 x 10 days) \$4,100, Webcasting (3 days) \$3,300. Dedicated assistance provided for accounting services and administration of financial resources \$10,500

Title of session:	2024 BWC ISU staff costs							
Dates to be held:	N/A							
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing								-
Documentation (translation, reproduction and distribution)								-
Support Services requirements								-
Other requirements								-
Total	-	-	-	-	-	-	-	-
* - at US								
	A.	Total conference-servicing requirements (inclusive of 13% programme support costs)						-
	B.	Non-conference-servicing requirements:						
		Fixed-term staff (one P-5, two P-4, one P-3) ^{1/}						1 229 300
		Travel						40 000
		Equipement, supplies, publications and digital upgrade of the BWC website						15 000
		Sub-total:						1 284 300
		Programme support costs @ 13% of B						167 000
		Total B:						1 451 300
	C.	Other requirements ^{2/}						116 700
		Grand total (rounded) A+B+C:						1 568 000

1/ Staff costs include separation liabilities accrual.

2/ Dedicated assistance provided for accounting services and administration of financial resources \$116,700

2025 Working Group of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction								
Title of session:								
Dates to be held: Location Geneva, 15 working days - with interpretation and limited translation								
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	278 400							278 400
Documentation (translation, reproduction and distribution)		33 300	400	-	27 800			61 500
Support Services requirements ^{1/}						-	12 000	12 000
Other requirements ^{2/}							63 900	63 900
Total	278 400	33 300	400	-	27 800	-	75 900	415 800
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							415 800
	B. Non-conference-servicing requirements:							-
	Included in separate cost estimate							-
				Sub-total:				-
			Programme support costs @ 13% of B					-
				Total B:				-
				Grand total (rounded) A+B:				415 800

1/ Sound technician/recording (2 x 15 days) \$12,000

2/ Rental of computer and printer for 15 days \$200; Documents control officer (1 x 15 days) \$4,100; Secretary (1X 70 days) \$28,700 ; Dedicated assistance provided for accounting services and administration of financial resources \$30,900

2025 Meeting of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Title of session: Bacteriological (Biological) and Toxin Weapons and on Their Destruction								
Dates to be held: Location Geneva, 3 working days - interpretation and limited translation								
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	55 700							55 700
Documentation (translation, reproduction and distribution)		53 300	200	-	11 100			64 600
Support Services requirements ^{1/}						-	2 400	2 400
Other requirements ^{2/}							18 700	18 700
Total	55 700	53 300	200	-	11 100	-	21 100	141 400
* - at US\$								
A. Total conference-servicing requirements (inclusive of 13% programme support costs)								141 400
B. Non-conference-servicing requirements:								-
<i>Included in separate cost estimate</i>								-
<i>Sub-total:</i>								-
<i>Programme support costs @ 13% of B</i>								-
<i>Total B:</i>								-
Grand total (rounded) A+B:								141 400

1/ Sound technician/recording (2 x 3 days) \$2,400

2/ Rental of computer and printer for 3 days \$40; Documents control officer (1 x 3 days) \$800; Secretary (1 x 10 days) \$4,100, Webcasting (3 days) \$3,300. Dedicated assistance provided for accounting services and administration of financial resources \$10,500

2026 Working Group of the States Parties to the Convention on the Prohibition of the Development, Production and Title of session: Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction								
Dates to be held: Location Geneva, 15 working days - with interpretation and limited translation								
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	278 400							278 400
Documentation (translation, reproduction and distribution)		33 300	400	-	27 800			61 500
Support Services requirements ^{1/}						-	12 000	12 000
Other requirements ^{2/}							63 900	63 900
Total	278 400	33 300	400	-	27 800	-	75 900	415 800
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							415 800
	B. Non-conference-servicing requirements:							-
	Included in separate cost estimate							-
	Sub-total:							-
	Programme support costs @ 13% of B							-
	Total B:							-
	Grand total (rounded) A+B:							415 800

1/ Sound technician/recording (2 x 15 days) \$12,000

2/ Rental of computer and printer for 15 days \$200; Documents control officer (1 x 15 days) \$4,100; Secretary (1X 70 days) \$28,700 ; Dedicated assistance provided for accounting services and administration of financial resources \$30,900

2026 Meeting of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Title of session: Bacteriological (Biological) and Toxin Weapons and on Their Destruction								
Dates to be held: Location Geneva, 3 working days - interpretation and limited translation								
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	55 700							55 700
Documentation (translation, reproduction and distribution)		53 300	200	-	11 100			64 600
Support Services requirements ^{1/}						-	2 400	2 400
Other requirements ^{2/}							18 700	18 700
Total	55 700	53 300	200	-	11 100	-	21 100	141 400
* - at US\$								
A. Total conference-servicing requirements (inclusive of 13% programme support costs)								141 400
B. Non-conference-servicing requirements:								-
<i>Included in separate cost estimate</i>								-
<i>Sub-total:</i>								-
<i>Programme support costs @ 13% of B</i>								-
<i>Total B:</i>								-
Grand total (rounded) A+B:								141 400

1/ Sound technician/recording (2 x 3 days) \$2,400

2/ Rental of computer and printer for 3 days \$40; Documents control officer (1 x 3 days) \$800; Secretary (1 x 10 days) \$4,100, Webcasting (3 days) \$3,300. Dedicated assistance provided for accounting services and administration of financial resources \$10,500

Title of session:	2026 BWC ISU staff costs							
Dates to be held:	N/A							
	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Conference-servicing items								
Interpretation and meeting servicing								-
Documentation (translation, reproduction and distribution)								-
Support Services requirements								-
Other requirements								-
Total	-	-	-	-	-	-	-	-
* - at US								
A.	Total conference-servicing requirements (inclusive of 13% programme support costs)							-
B.	Non-conference-servicing requirements:							
	<i>Fixed-term staff (one P-5, two P-4, one P-3) ^{1/}</i>							1 304 200
	<i>Travel</i>							40 000
	<i>Equipement, supplies, publications and digital upgrade of the BWC website</i>							15 000
	<i>Sub-total:</i>							1 359 200
	<i>Programme support costs @ 13% of B</i>							176 700
	<i>Total B:</i>							1 535 900
C.	Other requirements ^{2/}							123 500
	Grand total (rounded) A+B+C:							1 659 400

1/ Staff costs include separation liabilities accrual.
2/ Dedicated assistance provided for accounting services and administration of financial resources \$123,500