

**MEETING OF THE STATES PARTIES TO
THE CONVENTION ON THE PROHIBITION
OF THE USE, STOCKPILING, PRODUCTION
AND TRANSFER OF ANTI-PERSONNEL
MINES AND ON THEIR DESTRUCTION**

APLC/MSP.8/2007/4*
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Eighth Meeting
Dead Sea, 18 – 22 November 2007
Item 6 of the provisional agenda
Adoption of the budget

**ESTIMATED COSTS FOR CONVENING THE EIGHTH MEETING OF
THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION
OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF
ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION**

Note by the Secretariat

1. The General Assembly, in paragraph 9 of its resolution 61/84 of 6 December 2006, requested the Secretary-General of the United Nations, in accordance with Article 11 (2) of the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, *inter alia*, to undertake the preparations necessary to convene the next meeting of the States Parties. The Seventh Meeting of the States Parties held at Geneva from 18 to 22 September 2006, decided, as stipulated in paragraph 29 of the Final Report of the Meeting (APLC/MSP.7/2006/5), that the Eighth Meeting of the States Parties shall be convened in Jordan, from 18 to 22 November 2007.
2. This document is submitted pursuant to the above-mentioned request and provides estimated costs in the amount of US\$501,100 for conference and non-conference servicing of the Meeting. A breakdown of these costs is provided in the attached table. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Conference when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.
3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

* Reissued for technical reasons.

4. Since preparations for the Eighth Meeting of the States Parties will involve costs that will need to be defrayed beforehand, and as the holding the meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the States Parties have accepted the attached estimated costs in accordance with the established practice.

5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

6. Finally, it should be noted that the Government of Jordan will make available at its cost such conference space and facilities as are necessary for the holding of the Eighth Meeting on the basis of a separate agreement with the United Nations.

Title of session: EIGHTH MEETING OF STATES PARTIES TO THE MINE-BAN CONVENTION (APLC)

Jordan, 18-22 November 2007

Conference-servicing items	Meeting Servicing \$	Pre-session documentation \$	In-session documentation \$	Summary records \$	Post-session documentation \$	Support Services requirements \$	Other requirements \$	Total \$
Interpretation and meeting servicing (a)	60,100							60,100
Translation, reproduction, distribution (b)		141,200	33,700		116,700			291,600
Support Services requirements								0
Other requirements (c)							9,400	9,400
Total	60,100	141,200	33,700		116,700		9,400	361,100

* - at US\$1=CHF 1.25

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	361,100
B. Other costs:	
1) <i>Travel and subsistence for 2 planning missions to Jordan for 2 persons</i>	9,000
2) <i>Travel and subsistence expenses of 4 Geneva DDA staff and 1 security officer</i>	22,110
3) <i>Travel and subsistence expenses of conference servicing staff listed under notes (a) and (c)</i>	87,254
4) <i>Freight and communications</i>	3,500
5) <i>Equipment and supplies</i>	2,000
Subtotal	123,864
Programme support costs @13% over B	16,102
Subtotal B	139,967
Grand total (rounded) A+B	501,100

Notes:

(a) 20 interpreters, 1 conference coordinator and 1 conference officer

(b) estimated 100 original pages (pre-session); 20 original pages (in-session); and 90 original pages (post-session) official documentation

(c) 1 documents control officer, 1 documents distribution officer, 1 reproduction supervisor, 1 IT specialist, overtime