

<i>Member State</i>	<i>Per cent</i>
Philippines	0.34
Poland	1.47
Portugal	0.16
Romania	0.36
Rwanda	0.04
Saudi Arabia	0.05
Senegal	0.04
Sierra Leone	0.04
Singapore	0.05
Somalia	0.04
South Africa	0.52
Spain	0.92
Sudan	0.05
Sweden	1.25
Syria	0.04
Thailand	0.13
Togo	0.04
Trinidad and Tobago	0.04
Tunisia	0.04
Turkey	0.35
Uganda	0.04
Ukrainian Soviet Socialist Republic	1.93
Union of Soviet Socialist Republics	14.61
United Arab Republic	0.20
United Kingdom of Great Britain and Northern Ireland	6.62
United Republic of Tanzania	0.04
United States of America	31.57
Upper Volta	0.04
Uruguay	0.09
Venezuela	0.45
Yemen	0.04
Yugoslavia	0.40
Zambia	0.04
	100.00

(b) Subject to rule 161 of the rules of procedure of the General Assembly, the scale of assessments given in sub-paragraph (a) above shall be reviewed by the Committee on Contributions in 1970, when a report shall be submitted for the consideration of the Assembly at its twenty-fifth session;

(c) Notwithstanding the terms of regulation 5.5 of the Financial Regulations of the United Nations, the Secretary-General shall be empowered to accept, at his discretion and after consultation with the Chairman of the Committee on Contributions, a portion of the contributions of Member States for the financial years 1968, 1969 and 1970 in currencies other than United States dollars;

(d) Subject to rule 161 of the rules of procedure of the General Assembly, States which are not Members of the United Nations but which participate in certain of its activities shall be called upon to contribute towards the 1968, 1969 and 1970 expenses of such activities on the basis of the following rates:

<i>Non-member state</i>	<i>Per cent</i>
Federal Republic of Germany	7.01
Holy See	0.04
Liechtenstein	0.04
Monaco	0.04
Republic of Korea	0.12
Republic of Viet-Nam	0.07
San Marino	0.04
Switzerland	0.86

the following countries being called upon to contribute:

- (i) To the International Court of Justice:
Liechtenstein,
San Marino,
Switzerland;
- (ii) To the international control of narcotic drugs:
Federal Republic of Germany,
Liechtenstein,
Monaco,
Republic of Korea,
Republic of Viet-Nam,
San Marino,
Switzerland;
- (iii) To the Economic Commission for Asia and the Far East:
Republic of Korea,
Republic of Viet-Nam;
- (iv) To the Economic Commission for Europe:
Federal Republic of Germany;
- (v) To the United Nations Conference on Trade and Development:
Federal Republic of Germany,
Holy See,
Liechtenstein,
Monaco,
Republic of Korea,
Republic of Viet-Nam,
San Marino,
Switzerland.

*1623rd plenary meeting,
8 December 1967.*

2292 (XXII). Publications and documentation of the United Nations

The General Assembly,

Recalling its resolution 1272 (XIII) of 14 November 1958 on the control and limitation of documentation,

Reiterating its concern at the growing volume of the documentation of the United Nations,

Having considered the report of the Secretary-General,¹³ submitted pursuant to its resolution 2247 (XXI) of 20 December 1966, and the report of the Advisory Committee on Administrative and Budgetary Questions thereon,¹⁴

Noting the necessity of completing the measures already taken to implement paragraph 3 of resolution 2247 (XXI) relating to the publication of documents simultaneously in the respective working languages,

1. *Approves* the recommendations of the Secretary-General set out in paragraph 51 of his report and endorsed in paragraph 8 of the report of the Advisory Committee on Administrative and Budgetary Questions, which are reproduced in the annex to the present resolution;

2. *Requests* the Secretary-General:

(a) To prepare a standard, concise document setting forth the policies laid down by the General Assembly regarding the control and limitation of documentation, including the provisions approved in paragraph 1 above,

¹³ *Ibid.*, agenda item 81, document A/6675.

¹⁴ *Ibid.*, document A/6872.

the cost of producing documents, and such other information as might be pertinent;

(b) To present the document referred to in subparagraph (a) above to members prior to each session of a council, board, commission, committee or other body;

3. *Urges* the representatives of Member States and all other members of commissions, committees and other bodies to co-operate fully in carrying out the policies laid down by the General Assembly in this respect;

4. *Requests* the Secretary-General to take all measures to ensure a more effective presentation and communication of the documents in due time and simultaneously in the working languages, as envisaged in the different regulations of the organs of the United Nations;

5. *Requests* the Secretary-General to ensure that no effort is spared within the Secretariat to carry out the recommendations contained in his report, including those in paragraphs 48 and 50 thereof, which fall within the competence of the Secretariat;

6. *Further requests* the Secretary-General, in his capacity as Chairman of the Administrative Committee on Co-ordination, to pursue through that Committee the harmonization of the publications programmes of the member organizations of the United Nations system, as set out in paragraph 49 (b) of his report and paragraph 5 of the report of the Advisory Committee on Administrative and Budgetary Questions;

7. *Invites* the specialized agencies and the International Atomic Energy Agency to examine the extent to which their requirements for the publication of legislative material in their respective fields may be reduced by the availability of this material in the *Treaty Series* and other legislative series published by the United Nations;

8. *Requests* the Secretary-General to report to the General Assembly not later than at its twenty-fourth session on the implementation of the present resolution and to submit any complementary recommendation that would be appropriate.

1623rd plenary meeting,
8 December 1967.

ANNEX

Recommendations of the Secretary-General

(a) The length of summary records for any single two-and-a-half hour meeting should not exceed fifteen pages unless exceptional circumstances so require.

(b) Statements made in meetings by representatives, members of the Secretariat, or others should not be reproduced *in extenso* in summary records, or as separate documents, unless a decision to that effect is taken by the body concerned after a statement of the financial implications involved has been submitted in accordance with regulation 13.1 of the Financial Regulations of the United Nations.

(c) Any organ establishing an *ad hoc* committee or other subsidiary body should be invited to consider whether the nature and objectives of the proceedings of that body might not allow that summary records for its meetings be dispensed with, relying on an adequate reflection of views expressed and decisions reached in its final report, or that minutes only be provided. Established bodies receiving summary records (or their parent bodies) should be invited to re-examine their need for summary records in this light.

(d) The provision of verbatim records should be strictly limited. No extension of verbatim records beyond present arrangements shall be made unless the General Assembly so

decides, with full knowledge of the financial implications involved.

(e) Verbatim or summary records of an organ, or extracts therefrom, should not be included in its report.

(f) The reproduction in the body of a report of summaries of views that have already been set forth in the records should be allowed only in exceptional cases and after the need to do so has been clearly demonstrated and approved by the organ concerned, the financial implications having been brought to its attention.

(g) The list of documents intended for issue as supplements should be reviewed and approved periodically by the Publications Board.

(h) All supplements should be considered for reproduction internally by offset printing from typescript, with the exception of reports of the main organs, volumes of resolutions and certain others which for technical reasons may not lend themselves to internal reproduction. This should apply to versions in English, French, Spanish and Russian. A study should also be made to determine the extent to which Chinese versions may feasibly be reproduced internally from calligraphy.

(i) The reproduction of supplements in both a preliminary and a final form should be limited to cases of strict necessity, for example, when a final version of a particular report cannot be produced in time for adequate consideration by the body to which it is submitted.

(j) The substantive departments concerned should strictly limit the number and length of the documents they select for inclusion in the annexes to those essential for the understanding of the relevant discussion. Further, as a specific point, no document which is already, or will be, printed or reproduced by the internal offset process should be included in the annexes. Equally, the inclusion of a document in an annex should exclude it from any separate printing or reproduction by internal offset later.

(k) The contents of the annexes and their production costs should be reviewed periodically by the Publications Board.

(l) Reports of subsidiary bodies should be submitted in good time so that the issuance of those reports, first in provisional form, and later in final printed form, may be avoided.

(m) Replies of Governments submitted in response to specific resolutions should, wherever possible, be grouped in one compilation or in periodic compilations, rather than issued as separate documents.

(n) The present practice under which the technical papers submitted for conferences, seminars and workshops are reproduced in printed form should be modified to the end that wherever possible only selected papers or summaries would be printed.

2303 (XXII). Appointments to fill vacancies in the membership of the United Nations Staff Pension Committee

A

The General Assembly

1. *Appoints* the following persons as members of the United Nations Staff Pension Committee:

Mr. John I. M. Rhodes,

Mr. Guillermo Valdés,

Mr. Wilbur H. Ziehl;

2. *Declares* Mr. Rhodes, Mr. Valdés and Mr. Ziehl to be appointed for a three-year term beginning on 1 January 1968.

1629th plenary meeting,
13 December 1967.