



# General Assembly

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## Intergovernmental Conference to Adopt the Global Compact for Safe, Orderly and Regular Migration

Marrakech, Morocco, 10 and 11 December 2018

### Information for participants

#### Note by the Secretariat

#### I. Background

1. By its resolution [71/1](#), the General Assembly committed to a process of intergovernmental negotiations leading to the adoption of a global compact for safe, orderly and regular migration at an intergovernmental conference to be held in 2018. By its resolutions [71/280](#) and [72/244](#), the Assembly elaborated on the modalities of the conference and decided that the Intergovernmental Conference to Adopt the Global Compact for Safe, Orderly and Regular Migration would be held on 10 and 11 December 2018 in Morocco at the highest possible political level, including Heads of State or Government, and result in an intergovernmentally negotiated and agreed outcome. By its resolution [72/308](#), the Assembly decided on additional modalities for the Conference.
2. In accordance with resolution [72/244](#), the Conference will be held on 10 and 11 December 2018 at Bab Ighli, in Marrakech.
3. The conference centre is located in the city centre, some 15 minutes from the airport by car.
4. Additional information on the Conference is available on the Conference website ([www.un.org/en/conf/migration/](http://www.un.org/en/conf/migration/)).

#### II. Secretariat of the Conference

5. The Special Representative of the Secretary-General for International Migration, Louise Arbour, will serve as the Secretary-General of the Conference.
6. The Under-Secretary-General for General Assembly and Conference Management, Catherine Pollard, will serve as the Secretary of the Conference.



### III. Timetable of the Conference and seating arrangements

7. The provisional timetable of the Conference is available at [www.un.org/en/conf/migration/about-conference.shtml/](http://www.un.org/en/conf/migration/about-conference.shtml/).

8. The formal opening plenary meeting will begin at 9 a.m. on Monday, 10 December, in the plenary hall to consider all procedural and organizational matters, including the election of the President of the Conference, the adoption of the rules of procedure and the agenda, the election of officers other than the President, the appointment of the members of the Credentials Committee and other matters. Statements will be made by the President of the Conference, the Secretary-General of the United Nations, the President of the General Assembly, a representative from the migrant community and a representative from the private sector. The Global Compact for Safe, Orderly and Regular Migration will also be adopted at the opening plenary meeting pursuant to resolution 72/244.

9. Owing to space limitations at the conference centre, at the opening of the Conference and at subsequent plenary meetings, the delegation of each State participating in the Conference and that of the European Union will be assigned four seats: two at the table and two behind. Seating will also be specifically assigned for other participants. Only holders of secondary passes will be able to attend the opening plenary meeting and subsequent plenary meetings. Arrangements will be made to allow participants who do not hold secondary passes to follow plenary meetings through a live video feed outside the hall.

10. For the two dialogues, which will be held in the dialogue room, there are 196 delegate seats at the table and 196 adviser seats. The delegation of each State participating in the Conference and that of the European Union will be assigned two seats: one delegate seat at the table and one adviser seat. In addition, intergovernmental organizations and organizations of the United Nations system will be assigned one seat at the table.

### IV. Agenda and programme of work, list of speakers, statements and other relevant information

11. The provisional agenda, the provisional rules of procedure and the provisional organization of work of the Conference are set out in documents A/CONF.231/1, A/CONF.231/2 and A/CONF.231/4, respectively.

12. The programme of meetings, including the list of speakers for the general debate, will be made available daily in the edition of the *Journal of the United Nations* devoted to the Conference, and will include such details as daily activities, titles, times and locations of meetings, agenda items to be considered and relevant documentation.

13. The list of speakers for the general debate will be established on a first-come, first-served basis, with the customary protocol that ensures that Heads of State or Government speak first, followed by other heads of delegation. The European Union will be included in the list of speakers. The list of speakers has been open since Monday, 22 October. All States wishing to register names on the list of speakers are invited to send a request through the eSpeakers system (<http://delegate.un.int>). An automated email acknowledgement will be sent within one hour of receipt of request. In accordance with General Assembly resolution 72/244, a time limit of five minutes has been established for each statement.

14. In addition to representatives of States participating in the Conference and that of the European Union, representatives of the following may, in accordance with resolutions 72/244 and 72/308, and time permitting, make a statement in the general debate: (a) intergovernmental organizations and other entities that have received a standing invitation from the General Assembly to participate in the capacity of observer in the sessions and work of all international conferences convened under its auspices (rule 60 of the provisional rules of procedure); (b) associate members of regional commissions (rule 61); (c) specialized agencies and related organizations (rule 62); (d) other intergovernmental organizations (rule 63); and (e) interested United Nations organs (rule 64). Those representatives may contact the Secretariat (c/o Mary Muturi ([muturi@un.org](mailto:muturi@un.org))) to be inscribed in the list of speakers. The representatives of non-governmental organizations (rule 65), civil society organizations, academic institutions, the private sector, diaspora communities, migrant organizations and national human rights institutions may, in accordance with resolutions 72/244 and 72/308, and time permitting, also be added to the list of speakers of the general debate. Representatives of eligible organizations are invited to indicate their interest in speaking during the plenary meetings through the dedicated form at [www.un.org/en/conf/migration/](http://www.un.org/en/conf/migration/) by 12 November 2018.

### Dialogues

15. The first dialogue, on the theme “Promoting action on the commitments of the Global Compact for Safe, Orderly and Regular Migration”, will be held on Monday, 10 December, from 10 a.m. to 1 p.m. and from 3 to 6 p.m. The second dialogue, on the theme “Partnerships and innovative initiatives for the way forward”, will be held on Tuesday, 11 December, from 10 a.m. to 1 p.m. and from 3 to 6 p.m.

16. The dialogues will be interactive and multi-stakeholder in nature and have the purpose to exemplify ways and means to support the implementation of the Global Compact. Participants are encouraged to share their perspectives on all dimensions of international migration, including promoting and protecting the human rights of all migrants, the contributions of migrants to sustainable development, shared responsibilities and opportunities, cooperation in data collection and analysis and governance. Each dialogue will be presided over by two Co-Chairs, to be appointed by the President of the Conference. The Secretary-General of the Conference will select a keynote speaker and three high-level panellists for each of the dialogues. The keynote address and presentations by the high-level panellists will be followed by an interactive debate among States and other relevant stakeholders.

17. The order of speakers for the interactive debate for each dialogue will be determined on a first-come, first-served basis, bearing in mind equitable geographical distribution while allowing for some flexibility, with priority given to States according to the level of representation, followed by intergovernmental organizations and other entities, associate members of regional commissions, specialized agencies, funds and programmes of the United Nations, non-governmental organizations and other relevant actors. It is envisaged that up to 60 States and 15 other participants will be accommodated to speak during the interactive debate of each dialogue. In order to provide for maximum participation, interventions should not exceed three minutes.

18. Representatives of States and associate members of regional commissions are invited to indicate to the Secretariat by email ([gcmigration@un.org](mailto:gcmigration@un.org)) the order of preference for the dialogues in which they would like to have a speaking slot, and to provide the name, title and level of participation, before the deadline date of 26 November 2018. Representatives of intergovernmental organizations and other entities and the United Nations organs are also invited to indicate to the Secretariat ([gcmigration@un.org](mailto:gcmigration@un.org)) the order of preference for the dialogues in which they would like to have a speaking slot, and to provide the name, title and level of participation

before the deadline date of 26 November 2018. Representatives of non-governmental organizations and other stakeholders were requested to indicate the order of preference for the dialogues in which they would like to have a speaking slot through the Conference website at the time of registration for the conference and prior to the deadline date of 5 October 2018.

19. The concept notes for the two dialogues will be made available on the Conference website.

#### **Main Committee**

20. Should a main committee be established, it will meet in the main committee room.

## **V. Requests for meetings**

#### **Bilateral meetings**

21. For bilateral meetings among States at the Head of State or Government level or at the ministerial level, 10 booths, each with a maximum capacity of 14 participants, will be available in the plenary building during the Conference. An electronic reservation system will be activated through gMeets (<https://icms.un.org/uc/>) on 3 December 2018 for delegations to submit reservations electronically. Delegations requiring information regarding bilateral meeting reservation procedures and login credentials should send an email to [emeetsm@un.org](mailto:emeetsm@un.org), with copy to [abes@un.org](mailto:abes@un.org) and [manalilik@un.org](mailto:manalilik@un.org), and with “BILATS-GCM” written in the subject line.

22. The date and time of the bilateral meeting and the name of the other delegation participating in the meeting should be specified in the request submitted in the system. Reservations will be accepted for periods of 20 minutes in duration, on the hour and half hour. To prevent double booking, only the delegation initiating the bilateral meeting should submit the request.

23. Final confirmation of booth assignments will be provided one day prior to the meeting. Depending on the programme, every effort will be made to keep consecutive appointments of the same delegation in the same booth. Service hours will be from 8 a.m. to 8 p.m. on 10 and 11 December 2018, except for 9 to 10.30 a.m. on 10 December during the opening of the Conference.

## **VI. Interpretation**

24. The six official languages of the Conference are Arabic, Chinese, English, French, Russian and Spanish.

25. Statements made in any of the six official languages of the United Nations are interpreted into the other official languages. In order to ensure the quality of interpretation, for written statements, it is essential that the delegations provide interpreters with copies of their texts. Twenty (20) copies of a statement to be delivered should be submitted to the conference officers in the meeting room. The texts of the statements will be accepted only on the day on which the statements are to be given.

26. Speakers are requested to deliver their statements at a speed that is interpretable. While delegations are increasingly given a time frame in which to deliver their statements, they are kindly requested to do so at a normal speed if possible, to enable the interpreters to give an accurate and complete rendition of their statements. When

statements are delivered at a fast pace to comply with the time limit, the quality of the interpretation may suffer. It is suggested not to exceed a speed of about 120 words per minute in order to ensure that the statement is delivered at a normal pace.

27. In cases where statements are delivered in a language other than the official languages, delegations must provide either an interpreter or a written text of the statement in one of the official languages. The interpretation into the other official languages by United Nations interpreters will be based on the interpretation or written text accepted by the Secretariat as representing the official text of the statement. A “pointer”, a person who knows the language in which the statement is to be delivered and the official language into which it has been translated, should be made available by the delegation to guide the interpreter through the translated text and to ensure synchronization between the speaker and the interpreter. Detailed arrangements for interpretation from non-official languages, including access by non-United Nations interpreters to the interpreter booths, must be made in advance through the conference officers.

## VII. Documentation

28. The official documentation of the Conference will be issued in Arabic, Chinese, English, French, Russian and Spanish.

### **Distribution of official documents**

29. Documents for delegations will be made available at the document counter in the plenary building. Delegations are encouraged to bring their own mobile devices loaded with pre-session documentation. All Conference documentation will be available on the Conference website. The edition of the *Journal of the United Nations* devoted to the Conference will be produced in all six official languages and will be available on the Conference website. A limited number of hard copies will also be made available at the conference venue.

## VIII. Registration of participants and credentials

30. Registration of official delegations of participating States, intergovernmental organizations that have observer status with the General Assembly, associate members of the regional commissions, specialized agencies and related organizations is being managed by the Protocol Office through the online eAccreditation system, which is available through the e-deleGATE portal (<http://delegate.un.int>). A note verbale dated 4 October 2018 highlighting the registration procedure has been sent by the Protocol Office to all missions and offices in New York, and it is also available on the website of the Protocol and Liaison Service (<http://protocol.un.org>).

31. For registration to the Conference, official delegations must go through their respective permanent or observer mission or liaison office in New York, which has access to the eAccreditation system. Delegations are advised to do so as early as possible to ensure timely registration.

32. Delegations of intergovernmental organizations, associate members of regional commissions, specialized agencies and related organizations without an office in New York that wish to participate in the Conference must follow a specific registration procedure, set out in paragraphs 18 and 19 of the note verbale issued by the Protocol Office.

33. Pre-registration in New York to the Conference is open through Wednesday, 28 November 2018 to registered users in the missions or offices via the online

accreditation system (<http://delegate.un.int>). On-site registration and collection of conference badges/secondary access cards for pre-registered participants will begin on Wednesday, 5 December 2018, starting at 9.30 a.m., and continue until Tuesday, 11 December 2018 at 1 p.m. at the registration centre in Marrakech.

34. Permanent and observer missions and liaison offices are strongly advised to make use of the pre-registration option in New York. Delegates are reminded that, if photographs have been attached to the online registrations, conference badges for all pre-registered delegates and VIPs will be pre-printed and made available for collection by registered delegates or representatives of delegations at the registration centre in Marrakech.

35. Following past practice, Heads of State or Government, Vice-Presidents and Crown Princes or Princesses and their spouses will be provided with a VIP pass without a photograph. Delegates at the level of Cabinet Minister and their spouses will be issued a VIP pass with a photograph.

36. Failure to submit photographs at the time of online registration or attaching photographs that do not comply with the photograph specifications set out in the annex to the note verbale will delay the issuance of badges and result in delegates (including ministers) having to line up to be photographed at the registration centre in Marrakech.

37. Delegations are kindly reminded that the Protocol Office cannot register representatives of non-governmental organizations who do not form part of the official delegations of participating States, intergovernmental organizations, associate member of the regional commissions, specialized agencies and related organizations. Participants attending side events in the margins of the Conference should not be included in the official credentials or official delegation lists.

38. Non-registered delegates seeking on-site registration will be required to present proof of credentials or an official letter of delegation or letter of nomination, together with a passport or valid government-issued photo identification, and to complete an on-site registration form. Upon verification and approval by the Protocol Office, delegates may proceed to the badging booth for a photograph for the issuance of a conference badge.

39. Beginning 5 December, all official communications, including lists of delegations and Conference-related materials, should be sent to the Protocol Office at the registration centre in Marrakech by fax or by email to [protocolconference@un.org](mailto:protocolconference@un.org). The fax number will be made available and posted on the website of the Protocol and Liaison Service (<http://protocol.un.org>) not later than 23 November 2018. Delegations may also obtain the fax numbers by contacting the Protocol Office in New York (Tel: +1 (212) 963-7171).

40. Members of the security details of VIPs participating in the Conference will be registered and issued appropriate conference passes by the Security and Safety Service (see para. 62).

41. Owing to security reasons and limited seating capacity, access to the plenary hall for the opening plenary meeting on 10 December will require a secondary access card, in addition to the conference badge or VIP pass. Each government delegation, as well as those of the Holy See, the State of Palestine and the European Union, will be issued four (4) secondary access cards. Each delegation of intergovernmental organizations, associate members of the regional commissions, specialized agencies and related organizations will be issued two (2) secondary access cards. The secondary access cards will be issued to delegations at the protocol booth at the registration centre in Marrakech.

42. The office hours for the registration centre in Marrakech will be:

5–6 December 2018	9.30 a.m.–6 p.m.
7–8 December 2018	9.30 a.m.–7 p.m.
9 December 2018	8.30 a.m.–7.30 p.m.
10 December 2018	7.30 a.m.–6 p.m.
11 December 2018	8.30 a.m.–1 p.m.

### **Credentials**

43. The credentials of representatives and the names of alternate representatives and advisers should be addressed to the Secretary-General of the United Nations and delivered to the Office of Legal Affairs, located on the 36th floor of the Secretariat Building (S-3604, S-3633, S-3639 or S-3608) by 3 December 2018 if possible. In addition, during the Conference (10 and 11 December), the credentials may be submitted to a representative of the Office of Legal Affairs on-site at the conference venue. The credentials should be issued either by the Head of State or Government or by the Minister for Foreign Affairs or, in the case of the European Union, by the President of the European Council or the President of the European Commission. Copies of the credentials should also be transmitted to the Protocol and Liaison Service (email: [unprotocol@un.org](mailto:unprotocol@un.org); fax 1 (212) 963-1921).

## **IX. Media arrangements and services**

### **Live coverage**

44. The Department of Public Information will provide live coverage of the Conference. On-site broadcasters can take broadcast-quality live feed in the media centre. Live and on-demand webcasts of the plenary meetings, dialogues and press conferences, in English and the original language of the speaker, will be available at the United Nations Web TV website (<http://webtv.un.org>). Press releases, official documents, the edition of the *Journal of the United Nations* devoted to the Conference, statements and other information materials will be made available at [www.un.org/en/conf/migration/](http://www.un.org/en/conf/migration/). The Conference will also be covered on Twitter using the hashtag #ForMigration. Participants are encouraged to share content on their own social media platforms using this hashtag.

### **Media accreditation**

45. Pre-accreditation of media will be open until 28 November, through the online eAccreditation system (<http://delegate.un.int>). Media accreditation is reserved for journalists, photographers and videographers who are part of the delegation.

46. Journalists applying independently are required to submit an application on the website of the Media Accreditation and Liaison Unit ([www.un.org/malu/](http://www.un.org/malu/)).

47. On-site accreditation and issuance of conference badges will begin on 5 December in Marrakech. Media personnel requesting on-site accreditation will be required to present an official letter from the delegation or the media organization, along with a valid passport from a Member State.



**Press conferences**

48. Daily press briefings by the spokesperson for the Conference will be held in the press briefing room at times to be announced. The room will also be available for press conferences organized by delegations and United Nations organizations. Requests for press conferences should be directed by email to [rajil@un.org](mailto:rajil@un.org) and [cusumanod@un.org](mailto:cusumanod@un.org). Such requests must be made in writing by a senior official of the delegation wishing to hold the press conference and should include the name(s) of the speaker(s), their title(s) and the subject to be discussed. Also to be included are the telephone number in Marrakech and email address of the person to be contacted to confirm arrangements.

49. Press conferences may run no longer than 30 minutes. Attendance will be limited to accredited journalists. Exceptions will be made only for the press attaché and a limited number of other officials of the same delegation directly concerned with the press conference, as well as United Nations officials covering the press conferences. Additional details concerning the procedures will be issued by the Office of the Secretary-General of the Conference.

50. A daily schedule of press conferences will be posted in the media centre and in the edition of the *Journal of the United Nations* devoted to the Conference. A schedule will also be available at the media desk at the conference centre and will be sent to registered media organizations by email.

**Media facilities**

51. A media centre for the use of all journalists accredited to cover the Conference will be available at the conference centre. The plenary meetings and other activities will be broadcast live at the media centre, and audiovisual feeds of the plenary meetings, press conferences and other events will be provided to broadcasters live upon request.

52. A press kit containing background information relevant to the Conference will be made available in the media centre and posted on the Conference website. During the Conference, the spokesperson in Marrakech will be available to provide information to journalists on background and on the record.

**Access to the media by Governments and non-governmental organizations**

53. To facilitate media contact, delegations are invited to provide the spokesperson with the name and telephone number in Marrakech of the person in the delegation whom journalists may contact to request interviews or other information. That information may be sent by email to the public information officer in the Office of the Special Representative of the Secretary-General for International Migration ([rajil@un.org](mailto:rajil@un.org)).

**X. Participation of civil society**

54. Non-governmental organizations, civil society organizations, academic institutions, the private sector, diaspora communities and migrant organizations are invited to participate in the deliberations of the Conference, as appropriate, in accordance with the rules of procedure.



### **Accreditation and registration to the Conference**

55. The period for non-governmental organizations that are not in consultative status with the Economic and Social Council and other stakeholders to register for the Conference closed on 10 October 2018.

## **XI. Side events**

56. Side events will be held before the Conference on 8 and 9 December outside the conference venue and will be arranged and managed by the host country Government.

57. Registration for the organization of side events closed on 1 October. A full list of side events and more details will be available at [www.un.org/en/conf/migration/side-events.shtml](http://www.un.org/en/conf/migration/side-events.shtml).

## **XII. Security**

58. Beginning 9 December, access to the conference centre premises and the surrounding area will be strictly limited to persons properly accredited to the Conference by the United Nations.

59. Passes for all government delegations and other participants from intergovernmental organizations, United Nations entities, the media and representatives of non-governmental organizations, civil society organizations, academic institutions, the private sector, diaspora communities and migrant organizations will be issued at the registration centre located in the conference venue until 11 December at 1 p.m. The security arrangements for the Conference are set out below.

### **Security**

60. The Security and Safety Service, in close cooperation with host country law enforcement agencies, will be responsible for the security of everyone on the conference centre premises. The host country and host city authorities will be responsible for all arrangements relating to security and movement outside the conference centre, including the registration centre, as is standard practice for official conferences.

61. The host country security authorities will provide protection to Heads of State or Government, as well as to a limited number of other government officials, through the assignment of protection detail personnel. Arrangements for such assignments, to be made with the Ministry of Foreign Affairs of Morocco, are to be initiated by the embassies of the relevant countries in Rabat. In the case of Heads of State or Government, the respective embassies should contact the Ministry if they have not already done so.

62. A delegation whose Head of State or Government is attending the Conference may wish to contact the VIP Protection Coordinator for the Conference, Captain Yves Nabet, Security and Safety Service, Geneva (tel: +41 22 917-2766; mobile +41 79 471-8716), in particular with regard to the accreditation of and issuance of grounds passes to the national security detail.

63. Questions should be directed to the Event Security Coordinator, Said Jannoun (tel: +961 1 978 009 mobile: +961 3 132 075; email: [jannoun@un.org](mailto:jannoun@un.org)), or the deputy Event Security Coordinator, Viktoriya Tymoshenko (tel: +1 917 367-5196; mobile: +1 917 601-4825; email: [tymoshenko@un.org](mailto:tymoshenko@un.org)).

#### **Access to and within the conference centre during the Conference**

64. Access to the conference centre during the Conference will be strictly restricted to those persons who are properly accredited and wearing a grounds pass issued for the Conference. To avoid last-minute difficulties, all Governments are requested to ensure the proper accreditation of their delegations and accompanying parties.

65. Within the conference centre, there will be certain additional restrictions on movement, including the issuance of secondary passes for the plenary hall. A restricted area has been designated that encompasses the VIP lounge, the King of Morocco Suite and Executive Office, which will be controlled by the Security and Safety Service.

66. All deliveries must be completed between 4 and 6 a.m. and be scheduled and cleared by the Security and Safety Service and the Moroccan police.

#### **Access to the conference centre**

67. Access to the conference centre will be as follows:

(a) Delegations and United Nations staff: entrance from the main pedestrian gates through the security screening/accreditation building into the conference centre premises;

(b) Representatives of non-governmental organizations and business sector entities and local staff: entrance from the main pedestrian gates through the security screening/accreditation building into the conference centre premises;

(c) Media representatives: entrance from the main pedestrian gates through the security screening/accreditation building into the conference centre premises;

(d) VVIP: entrance from the designated VVIP gate into the conference centre;

(e) VIP: entrance from the designated gate and main pedestrian gates through the security screening/accreditation building into the conference centre premises.

#### **Loss of grounds pass or personal items**

68. Loss of a grounds pass for the Conference or any personal item at the conference centre must be reported to the accreditation centre and/or the Security and Safety Service.

### **XIII. Transportation**

69. Airport shuttle service to and from hotels is to be arranged and paid by participants. For more information, please visit [www.un.org/en/conf/migration](http://www.un.org/en/conf/migration).

70. Shuttle bus service will be provided between the conference centre, hotels and major side-event sites for the use of all United Nations staff and delegates to the Conference.

### **XIV. Visa requirements**

71. Information regarding visa requirements is available at [www.diplomatie.ma/en/Conseilsauxvoyageurs/tabid/3175/language/enUS/Default.aspx](http://www.diplomatie.ma/en/Conseilsauxvoyageurs/tabid/3175/language/enUS/Default.aspx).