



General Assembly

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Committee on Conferences

Organizational session for 2021

New York, 28 April 2021

Annotated provisional agenda for the organizational session for 2021

Provisional agenda

1. Opening of the session.
2. Election of officers.
3. Adoption of the agenda for the organizational session for 2021.
4. Organization of work for 2021:
 - (a) Intersessional departures and related matters;
 - (b) Provisional calendar of conferences and meetings in the economic, social and related fields for 2022 and 2023.
5. Programme of work for 2021.
6. Adoption of the agenda for the substantive session of 2021.
7. Other business.

Annotations

1. **Opening of the session**
2. **Election of officers**

Rule 103 of the rules of procedure of the General Assembly provides that committees other than Main Committees shall elect a Chair, one or more Vice-Chairs and a Rapporteur. These officers shall be elected on the basis of equitable geographical distribution, experience and personal competence. The Bureau of the Committee on Conferences comprises a Chair, three Vice-Chairs and a Rapporteur.

At its organizational session for 1989, held on 1 March 1989, the Committee agreed in principle that thenceforth the role of Chair would rotate annually among the regional groups. At its substantive session of 2020, the Committee agreed in principle that the Chair would undertake informal consultations with a view to determining the



composition of the Bureau for 2021 and that the Chair and the other members of the Bureau would continue in their capacities until the 2021 Bureau had been elected.

Documentation

Membership of the Committee on Conferences for 2021 ([A/AC.172/2021/INF/1](#)) (to be issued)

3. Adoption of the agenda for the organizational session for 2021

4. Organization of work for 2021

(a) Intersessional departures and related matters

The Committee will consider requests for intersessional departures in accordance with paragraph 4 of General Assembly resolution [46/190](#), in which the Assembly took note of the guidelines adopted by the Committee ([A/46/32](#), para. 77), and in accordance with the decisions taken by the Committee at its 373rd meeting, on 26 August 1994, at its 379th meeting, on 23 March 1995, and at its substantive session of 1995.

In accordance with legislative mandates, the Department for General Assembly and Conference Management will administer the programme of meetings as stated in the report of the Secretary-General on improving the performance of the Department ([A/57/289](#), para. 15).

Moreover, meetings of the Committee may be required under the terms of paragraph 6 of General Assembly resolution [35/10 A](#), by which the Assembly decided that all proposals affecting the schedule of conferences and meetings made at sessions of the Assembly should be reviewed by the Committee when administrative implications were being considered under the requirements of rule 153 of the rules of procedure of the Assembly.

(b) Provisional calendar of conferences and meetings in the economic, social and related fields for 2022 and 2023

In its decision 1988/103, the Economic and Social Council decided to invite the Committee to review the draft biennial calendar of conferences and meetings of the Council and to submit, as appropriate, its recommendations thereon to the Council.

The provisional calendar for the biennium 2022–2023 will be available for consideration by the Committee. The Committee may wish to review the provisional calendar during its organizational session and to submit its observations and recommendations to the Council for consideration at its management segment, on 21 and 22 July 2021. In this context, the Committee's attention is drawn to paragraph 11 of General Assembly resolution [75/244](#) on the pattern of conferences.

Documentation

Provisional calendar of conferences and meetings in the economic, social and related fields for 2022 and 2023 (E/2021/L. __) (to be issued)

5. Programme of work for 2021

At its 557th meeting, on 14 September 2020, the Committee decided that the substantive session of 2021 would be held from 7 to 13 September 2021.

The information requested by the General Assembly in its resolution [75/244](#) will be presented in a consolidated report of the Secretary-General on the pattern of

conferences. Statistical and other relevant data will be presented as information supplementary to the report.

6. Adoption of the agenda for the substantive session of 2021

At its organizational session for 2020, the Committee adopted the provisional agenda for its substantive session of 2020 and requested the Secretariat to submit to it at its organizational session for 2021 a provisional agenda for its substantive session of 2021.

The annex to the present document contains a provisional agenda for the substantive session of 2021, which takes into account standing mandates from the Committee and the General Assembly, as well as the sections and information requested by the Assembly in its resolution [75/244](#).

7. Other business

Annex

Annotated provisional agenda for the substantive session of 2021

Provisional agenda

1. Opening of the session.
2. Organization of work.
3. General discussion:
 - (a) Calendar of conferences and meetings;
 - (b) Utilization of conference-servicing resources;
 - (c) Enhancing integrated global management, leveraging technology and measuring the quality of conference services;
 - (d) Matters related to documentation and publications;
 - (e) Matters related to language services.
4. Adoption of the report and proposed dates for the organizational and substantive sessions in 2022.

Annotations

1. Opening of the session

2. Organization of work

The terms of reference of the Committee are set forth in paragraph 4 of General Assembly resolution [43/222](#) B.

In section II.A, paragraph 20, of its resolution [57/283](#) B, the General Assembly encouraged the Committee to keep under continued review the procedures for the participation of observers in the work of the Committee.

3. General discussion

(a) Calendar of conferences and meetings

The draft revised calendar of conferences and meetings of the United Nations for 2022 will be prepared pursuant to paragraphs 1 to 12 of General Assembly resolution [75/244](#) on the pattern of conferences.

The Secretariat will compile a list of requests for intersessional departures from the approved calendar of conferences and meetings for 2021, together with information on any action taken by the Committee.

The Secretariat will report on requests received pursuant to paragraph 15 of General Assembly resolution [47/202](#) A and section I, paragraph 7, of Assembly resolution [40/243](#), for action by the Committee.

Documentation

Draft revised calendar of conferences and meetings of the United Nations for 2022 ([A/AC.172/2021/L.2](#)) (to be issued)

Letter from the Chair of the Committee on Conferences addressed to the President of the seventy-sixth session of the General Assembly (A/76/___)

(b) Utilization of conference-servicing resources

The Secretariat will report on the matter pursuant to paragraphs 13 to 36 of General Assembly resolution [75/244](#).

Documentation

Statistical data and analysis of the planned and actual utilization of conference-servicing resources allocated to all calendar bodies at all four duty stations will be made available to the Committee as supplementary information.

(c) Enhancing integrated global management, leveraging technology and measuring the quality of conference services

The Secretariat will report on the matter pursuant to paragraphs 37 to 48 of General Assembly resolution [75/244](#).

(d) Matters related to documentation and publications

The Secretariat will report on the matter pursuant to paragraphs 49 to 89 of General Assembly resolution [75/244](#).

(e) Matters related to language services

The Secretariat will report on the matter pursuant to paragraphs 90 to 126 of General Assembly resolution [75/244](#).

4. Adoption of the report and proposed dates for the organizational and substantive sessions in 2022

The Committee will adopt its draft report for 2021 and the draft resolution on the pattern of conferences for recommendation to the General Assembly at its seventy-sixth session. The Committee will approve the dates proposed for its organizational and substantive sessions in 2022.
