



18 February 2019

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for General Assembly and Conference Management

Subject: **Availability of official documents to Secretariat officials**

1. The purpose of the present circular is to inform the staff of the availability, within the Secretariat, of parliamentary documents, Secretary-General's bulletins (ST/SGBs), administrative instructions (ST/AIs), information circulars (ST/ICs) and the *Journal of the United Nations*.
2. In January 2010, the distribution, within the Secretariat, of printed copies of United Nations documents ceased. All documents are now available on the Official Document System (ODS) at documents.un.org, the United Nations website at www.un.org/documents and the iSeek portal.
3. Staff members can also sign up for electronic delivery of documents through the eSubscription to United Nations Documents service, available at undocs.org.
4. Requests for printed documents can also be sent by email to chiefmss-dgacm@un.org.
5. Information circular [ST/IC/2010/3](#) of 8 January 2010 is hereby superseded.

* The present circular will be in effect until further notice.

