



13 March 2017

Administrative instruction

Staff selection and managed mobility system

1. Pursuant to section 4.2 of Secretary-General's bulletin [ST/SGB/2009/4](#), and for the purpose of implementing paragraph 13 of General Assembly resolution [71/263](#), the Under-Secretary-General for Management amends administrative instruction [ST/AI/2016/1](#), entitled "Staff selection and managed mobility system", as follows.
2. Section 4.8 is replaced by the following text:

4.8 Each job opening shall indicate the date of posting and specify a deadline by which all applications must be received. Except as provided in section 4.11 below, the deadline for applying to job openings shall normally be 45 calendar days from the date of posting. However, the Office of Human Resources Management, in consultation with programme managers concerned, may, exceptionally, approve a 30 calendar-day deadline to meet operational needs.
3. The provisions of section 4.8, as amended by the present instruction, shall be applicable to all job openings posted on or after 1 January 2017.
4. The present instruction shall enter into force on the date of its issuance.

(Signed) Yukio Takasu
Under-Secretary-General for Management

